

**Resort Village of Fort San**  
**Special Meeting of Council held in the R.M. of North Qu'Appelle Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**2:30 pm Tuesday, November 20, 2018**

Present:	Mayor:	Blair Walkington
	Council Members:	John Naumetz Don Williams
	STAFF:	
	Office Clerk:	Gwen Lowe
	Mentor:	Sharon Pope
	Absent:	
	Council Members:	Brad Redman Steve Helfrick
	Acting Administrator,	Nicole Keith

A quorum being present, Mayor Blair Walkington called the meeting to order at 2:30 pm.

**18-140 AGENDA / NAUMETZ**

“THAT the Fort San Resort Village agenda be adopted as presented.”

CARRIED

**18-141 MINUTES / WILLIAMS**

“THAT the minutes of the Fort San Resort Village regular meeting of Council held October 23, 2018 be adopted as presented.”

CARRIED

**18-142 COMMUNICATION / WILLIAMS**

“THAT the following communication be accepted as information and filed:

- a. Fort Qu'Appelle RCMP Weekly Report – October 23 – October 29, 2018
- b. Fort Qu'Appelle RCMP Weekly Report – October 30 – November 5, 2018
- c. Fort Qu'Appelle RCMP Weekly Report – November 6 – November 12, 2018
- d. Southeast Regional Library Meeting Notes- October 27, 2018
- e. Water Security Agency on Lumsden Wastewater Treatment Facility
- f. UMAAS – Municipal Asset Management Webinars
- g. Block D Plan FM4194 Ext 27 – Nuisance Letter of October 15, 2018.”

CARRIED

**18-143 REPORTS / NAUMETZ**

“THAT the verbal report received from Councillor John Naumetz with respect to the Regional Library, be accepted as information and filed.”

CARRIED

**18-144 OFFICE CLERK REPORT / WALKINGTON**

“THAT Office Clerk, Gwen Lowe’s written Administration Report for the month of November, 2018, be accepted as presented.”

CARRIED

**18-145 ACCOUNTS FOR PAYMENT / WILLIAMS**

“THAT the list of accounts attached hereto and forming a part of these minutes paid by Cheque numbers 5138 to 5148 inclusive, totalling \$9,342.60 is hereby approved for payment.”

CARRIED

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**18-146 FINANCIAL STATEMENT/ WILLIAMS**

"THAT the Statement of Financial Activities for the month of October 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**18-147 BANK RECONCILIATION / WALKINGTON**

"THAT the Bank Reconciliation for the month of October 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**18-148 TAX ENFORCEMENT – 30 DAY FINAL NOTICE / NAUMETZ**

"THAT in accordance with Section 24 of *The Tax Enforcement Act*, Tax Services be authorized to proceed with serving the 30 Day Final Notice, with respect to Tax Service's November 13, 2018 written request.

CARRIED

**18-149 CIBC SIGNING AUTHORITY / WILLIAMS**

"THAT the signing authority for the Resort Village of Fort San, effective immediately, be as follows:

Mayor Blair Walkington (OR in his absence one of the following):

Councillors Steve Helfrick, John Naumetz, Bradford Redman, Donald Williams)

AND

Acting Administrator Nicole Keith (OR in her absence) Office Clerk Gwen Lowe."

CARRIED

**18-150 SE REGIONAL LIBRARY DONATION REQUEST / NAUMETZ**

"THAT a donation in the amount of \$500.00 be paid to the Southeast Regional Library Fort Qu'Appelle Branch, as per their October 19, 2018 written request."

CARRIED

**18-151 DEVELOPMENT PERMIT – 438 LAWLESS STREET / WALKINGTON**

"THAT the approval of the Application for a Building Permit to place a residential building on Lot 1, Block B, Plan FL 1240 (438 Lawless Street), be postponed until further information is received."

CARRIED

**18-152 ADJOURNMENT / WILLIAMS**

"THAT the meeting of the Resort Village of Fort San Council be adjourned at 3:00 pm."

CARRIED

Approved this                      day of                      , 2018.

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Mayor

Acting Administrator

**Next meeting: Regular Meeting Tuesday, December 11, 2018 7:00 pm**