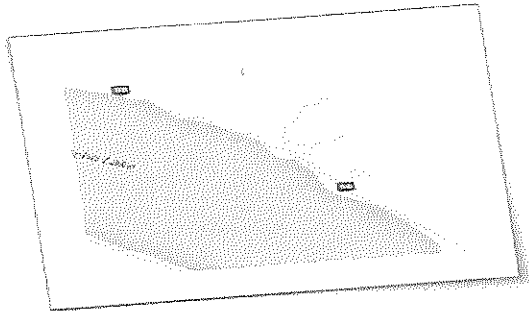


RESORT VILLAGE OF FORT SAN
AGENDA
Regular Meeting of Council
7:00 p.m.

Tuesday, April 24, 2018

- ✓ 1. Call to Order
- ✓ 2. Delegate
3. Approval of Agenda
4. Adoption of Minutes
 - a. March 27, 2018 Regular meeting
5. Business Arising From Minutes
6. Bylaws
 - a. Bylaw 2018-02 Bylaw to amend Zoning Bylaw 09-02
7. Communication
 - a. North Valley Waste Management – March 19, 2018 minutes
 - b. 2018 Education Mill Rates *UNW BW*
8. Reports
 - a. B. Redman – North Valley Waste Management Inc.
 - b. J. Naumetz – Regional Library
 - c. S. Helfrick - Calling Lakes District Planning Commission
 - d. ~~M. Johnson~~ – Administration
N. Keith UNW BW
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
 - a. 2017 Audit *Table*
 - b. Transfer to reserve – gas tax *Table*
 - c. Transfer from reserve – paving *Table*
 - d. Okanese First Nation – Treaty Land Entitlement *Table*
11. New Business
 - a. *at Walkway UNW*
 - b. *at Park benches UNW*
12. Closed Session
 - a. Strategic Planning *Table*
13. Adjournment



Administrator Report to Council
Tuesday, April 24, 2018

Bouquets –

Complaints –

Building Permits: **230 Lakeside Ave – New Dwelling - Haynes**
 232 Lakeside Ave – New Dwelling - Benson

Office:

1. Contacted Highways – hole in road by 664 Fort San Road
2. Contacted MLT Akins LLP – Leading Thunderbird Lodge/Okanese First Nation
3. Contacted Canada Culvert – quote for 482 Miller Ave
4. Contacted Valley Lawn Services – quote for gravel/clay-gravel for TCT by 536 Fort San Road
 - a. 28 ' x 4 ' and 4" deep

Dates to Remember:

Holidays -

Nicole Monday s in July

Respectfully submitted

N. Keith

Acting Administrator

*Box 99 Fort Qu'Appelle SK S0G 1S0
Phone 306-332-5979 Fax 306-332-6028
Email rm187@sasktel.net*

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. Tuesday, April 24, 2018

Present:	Mayor:	Blair Walkington
	Council Members:	John Naumetz
		Steve Helfrick
		Brad Redman
	Acting Administrator:	Nicole Keith
	Absent:	Don Williams

A quorum being present, Mayor B. Walkington called the meeting to order at 7:00 p.m.

18-039 AGENDA / J. NAUMETZ

"THAT the Fort San Resort Village agenda be adopted as presented."

CARRIED

18-040 MINUTES / B. REDMAN

"THAT the minutes of the Fort San Resort Village regular meeting of Council held March 27, 2018 be adopted."

CARRIED

18-041 BYLAW 2018-02 BYLAW TO AMEND ZONING BYLAW 09-02 / B. REDMAN

"THAT Bylaw 2018-02 Bylaw to amend Zoning Bylaw 09-02 be read for the first time."

CARRIED

18-042 COMMUNICATION / J. NAUMETZ

"THAT the following communication be filed as presented:

- a. North Valley Waste Management – March 19, 2018 minutes
- b. 2018 Potential Education Mill Rate

CARRIED

18-043 REPORTS / S. HELFRICK

"THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management Inc.
 - b. J. Naumetz – Regional Library – no report
 - c. S. Helfrick – Calling Lakes District Planning Commission
 - d. N. Keith – Administration – Discretionary use application
- be accepted as presented."

CARRIED

18-044 ACCOUNTS FOR PAYMENT / B. REDMAN

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 5077 to 5082 totalling \$4,468.50 is hereby approved by Resort Village Council for payment."

CARRIED

18-045 FINANCIAL STATEMENT/ S. HELFRICK

"THAT the Statement of Financial Activities for the month of March 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

18-046 BANK RECONCILIATION / J. NAUMETZ

"THAT the Bank Reconciliation for the month of March 2018, attached and forming a part of these minutes, be accepted as presented."

CARRIED

18-047 ADJOURNMENT / B. REDMAN

"THAT the meeting of the Resort Village of Fort San Council be adjourned at 8:04 pm."

CARRIED

Approved this

day of

, 2018.

Mayor

Administrator, Acting

Next meeting: Regular Meeting Tuesday, May 22, 2018 7:00 pm

Report Date
4/20/2018 12:01 PM

Resort Village of Fort San
List of Accounts for Approval
As of 4/20/2018
Batch: 2018-00014 to 2018-00018

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
5077	3/31/2018	Ministry of Finance Issued To: Minister of Finance March2018	Remittance	99.59	99.59
5078	3/31/2018	Sask Power 03/19/18	Power	969.08	969.08
5079	4/24/2018	Jackson Bros. Bobcat Services 29..	Contract	1,874.25	1,874.25
5080	4/24/2018	Ministry of Finance Issued To: Minister of Finance 100012614	Remittance	391.58	391.58
5081	4/24/2018	Valley Lawn Services 5300	Contract	504.00	504.00
5082	4/24/2018	Jackson Bros. Bobcat Services 26...	Contract	630.00	630.00
				Total for AP:	4,468.50

Certified Correct This April 20, 2018

BW
CHK

Resort Village of Fort San
Statement of Financial Activities - Condensed
For the Period Ending March 31, 2018

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
Discount on Current Year Taxes	(9.23)	(60.23)		(60.23)	
Net Municipal Taxes	(9.23)	(60.23)	0.00	(60.23)	0.00
Penalties on Tax Arrears	201.99	660.48		660.48	
Total Taxation:	192.76	600.25	0.00	600.25	0.00
Fees and Charges					
Custom Work	21.38	94.14		94.14	
General Office Services	15.00	30.00		30.00	
Total Fees and Charges:	36.38	124.14	0.00	124.14	0.00
Conditional Grants					
Federal	5,572.60	5,572.60		5,572.60	
Total Conditional Grants:	5,572.60	5,572.60	0.00	5,572.60	0.00
Investment Income and Commissions					
Investment and Income Revenue	57.43	135.70		135.70	
Total Investment Income and Commissions:	57.43	135.70	0.00	135.70	0.00
Total REVENUES:	5,859.17	6,432.69	0.00	6,432.69	0.00
EXPENDITURES					
General Government Services					
Professional/Contract Services	3,735.16	17,411.86		(17,411.86)	
Total General Government Services:	3,735.16	17,411.86	0.00	(17,411.86)	0.00
Protective Services					
Police Protection					
Contractual Services		277.50		(277.50)	
Total Police Protection:	0.00	277.50	0.00	(277.50)	0.00
Total Protective Services:	0.00	277.50	0.00	(277.50)	0.00
Transportation Services					
Maintenance					
Professional/Contractual Services	480.00	480.00		(480.00)	
Utilities		1,816.40		(1,816.40)	
Maintenance, Materials & Supplies		829.98		(829.98)	
Total Maintenance:	480.00	3,126.38	0.00	(3,126.38)	0.00
Snow Removal					
Maintenance, Materials & Supplies		225.00		(225.00)	
Total Snow Removal:	0.00	225.00	0.00	(225.00)	0.00
Total Transportation Services:	480.00	3,351.38	0.00	(3,351.38)	0.00
Environmental Services					
Professional/Contractual Services	7,355.42	9,022.09		(9,022.09)	
Total Environmental Services:	7,355.42	9,022.09	0.00	(9,022.09)	0.00
Recreation and Cultural Services					
Grants and Contributions	1,500.00	2,722.11		(2,722.11)	
Total Recreation and Cultural Services:	1,500.00	2,722.11	0.00	(2,722.11)	0.00
Total EXPENDITURES:	13,070.58	32,784.94	0.00	(32,784.94)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	5,859.17	6,432.69	0.00	6,432.69	0.00
EXPENDITURES	13,070.58	32,784.94	0.00	(32,784.94)	0.00
CHANGE IN NET FINANCIAL ASSETS	(7,211.41)	(26,352.25)	0.00	(26,352.25)	0.00

LKK BW

Resort Village of Fort San
Statement of Financial Activities - Condensed
For the Period Ending March 31, 2018

	Current	Year To Date	Budget	Variance	%
Change in Surplus	(7,211.41)	(26,352.25)	0.00	(26,352.25)	0.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(7,489.31)	(19,571.85)	150,672.31
Cash - Bank - Term Deposit			161,015.55
Total Cash and Investments:	(7,489.31)	(19,571.85)	311,737.86
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	121.39	201.19	13,527.74
Municipal - Tax Receivable - Arrears	(48.08)	(3,104.76)	(2,091.92)
Municipal - Tax Enforcement	19.04	76.72	1,442.38
Total Municipal Taxes Receivable:	92.35	(2,826.85)	12,878.20

Certified correct and in accordance with the records

Presented to council on



Blair Walkington Mayor

April 24, 2018
(Date)


Nicole Kerth
Marcy Johnson Administrator, Acting

Resort Village of Fort San
Bank Reconciliation - Detailed

CIBC

For Ending Date 3/31/2018

110-110-120 - Cash - Bank - Demand

GL Balance to 3/31/2018 149,564.71

Service Charges: -18.50
Interest Charges: 0.00
Interest Revenue: 57.43

Adjusted Book Balance 149,603.64

Bank Statement Balance: 164,148.39

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	12/12/2017	Ch 5039	Helfrick, Steve	AP	-400.00
2	3/27/2018	Ch 5071	Lower Qu'Appelle Watershed	AP	-300.00
3	3/27/2018	Ch 5072	North Valley Waste Management	AP	-3,855.42
4	3/27/2018	Ch 5073	Town of Fort Qu'appelle	AP	-1,500.00
5	3/27/2018	Ch 5074	Valley Lawn Services	AP	-2,254.00
6	3/31/2018	Ch 5075	R.M. of North Qu'Appelle No187	AP	-3,416.66
7	3/31/2018	Ch 5076	Valley Lawn Services	AP	-1,750.00
8	3/31/2018	Ch 5077	Ministry of Finance	AP	-99.59
9	3/31/2018	Ch 5078	Sask Power	AP	-969.08
Subtotal:					-14,544.75

Total Uncleared: -14,544.75

Adjusted Bank Balance 149,603.64

Notes

BW

YMK