

Hamlet Board Meeting

August 27/18

3:00 pm – RM office

Present: Larry Bedel, Jim Toth, Carla Taylor, Dan Dukart (arrived 3:45), Nicole Keith (excused at 4:00)

1. Call to Order – Larry at 3:04 pm
2. Approval of minutes – motion-Jim
3. Business arising from minutes – Recommended to put watermark “Draft” on minutes so they can be posted ASAP without delay of approval.
4. Reports

4.1 Larry – Met with Ron Palmer, Counsellor Taylor Beach, to develop procedures for Hamlet boards.

-Met with Jim and Rodney’s tree service re: tree trimming, will proceed after Sept 1 due to Elm tree pruning ban

-Expenditures – increased cost of garbage pickup and change with new garbage policy. Larry expressed his displeasure to RM council re: Hamlet board not consulted on this contract modification

4.2 Jim – quote to cut trees on all of PL \$19,900 from Rodney

-Paving – two areas completed

-New tender for garbage will be out in Oct 2018.

- Crime watch signs will be installed

-Pasqua Lake sign is here, will be installed

-building permit bylaw will be changing requiring an official survey of lot before approval

-July 10 – budget approved by RM

July 24- internet vote results posted

-Aug 7 – Lorraine resigned from RM office, Raeann Harrison hired as replacement

-GST rebates – hamlet should be entitled to all rebates on GST paid for contract work. Administration will look into this.

4.3 Financial – Nicole

-Some of the entries are not up to date on the financial report, therefore difficult to know where we stand in terms of finances Eg. Cannot determine if we are under budget in maintenance and can put extra toward tree trimming.

5. Correspondance – nothing to report

6. Old Business

6.1 Community internet proposal – discussion regarding the 6 options for internet that ranged from no internet to various ways to finance. Motion by Jim made to take 89% (Hamlet share of joint project with RM) of \$50,000 from reserves. Remaining 89% of \$297,000 would be borrowed at best rate possible, 3-4% interest rate preferred, and would be paid back as a 2 year loan from the RM as part of the budgeting process by leaving the mill rate at the current rate. Prefer an annual loan payment. Written reply requested. Carried

6.2 Action list – Discussion of items on the list not being completed by RM office, continual meeting after meeting.

6.3 Definition of “Improved Property” – Received definition of “Improved property” from SAMA as in the Municipalities Act, see attached.

-Motion made by Carla that RM council re-examine the rural properties that are now considered undeveloped (336 previous to 322 present) and assess according to the attached definition ie if there is a grain bin, shop, shed or house it remains developed even if there is no longer power or residents at that site. There may also be other properties that now have bin yards that need to be added to the developed property rural numbers. Written reply requested from the RM council. Carried

6.4 Legal status #237 Order to remedy letter – Nicole is still working on this letter

6.5 Office staff – Nicole is the acting administrator, Raeanne Harrison is the new assistant. No plans to advertise for a qualified administrator.

6.6 New Directories – still working on these.

6.7 Water drainage #726 – culvert opened by homeowner to help out RM. RM received permit to work on this, will be done later in the fall.

6.8 Centre Line painting – complete \$2864.95 as per RM council minutes

6.9 Status of #346 Garage easement – homeowner to deal with this, not a hamlet board issue.

6.10 Walking paths – ongoing Jim

6.11 Playground – ongoing Jim

6.12 Pasqua Lake sign – to be installed by RM crew

6.13 PARCS fee – not yet paid by administrator

6.14 #96 Trailer on lot - waiting for approval for building permit

6.15 #344 – less vehicles parked but now excess tires piled by road – ongoing

-vehicles parked on ice – ongoing with various gov't levels to stop this practice

6.16 #438 – Trailer on lot to have been moved off by May 30. Unknown status as to whether letter was sent

6.17 #80- letter to be sent re: possible drainage issues on hillside driveway – unknown if letter sent

7. New Business

7.1 Reserve/surplus \$ that the hamlet has on hand each year in case of an unforeseen event – to be discussed during budget process and at next year's AGM.

7.2 Motion by Dan that Marcel, RM counsellor got to NVWM board and voice official complaint that they are now charging for grass clippings and yard waste which are 100% compostable. Written reply requested. Carried

7.3 Safety concerns #718-732 Cul de Sac. Motion by Dan that contractor/Darwin to look at the issue and give recommendations and price to remedy and report back to hamlet board

7.4 Benches – Jim to look into sponsorship and locations for benches to be placed at strategic lookout points on Pasqua Lake and report back to hamlet board

7.5 Boat dock/piers – Jim questioned whether hamlet should provide piers at each launch, board did not think that was a necessary item and could create liability and storage concerns.

7.6 Dust control for service roads – will discuss with next year's budget. Jim to measure out distance to be treated

7.7 Future vision- hamlet board will start a wish list of future projects and complete as budget allows

7.8 Building permit update – Response requested back from Administrator regarding the following not on the permit list : #290 Retaining wall, #296/298 retaining wall, #326 Driveway/retaining wall, #462 major addition/sunroom, #599 – two small sheds, are they large enough to require a permit

7.9 Ditch needs to be mowed for Fall

7.10 Culvert at #126 collapsed during paving. Motion by Dan that Jim look into who is paying cost to repair and that Hamlet is not responsible for this. Written reply requested.

7.11 RCMP – Community policing report to RM. On PL there has been vandalism, domestic issues and a death since their last report

7.12 Board of Camp Lutherland – invitation- from RM minutes, Jim cannot recall what this was about

7.13 Motion by Dan to increase tree trimming budget to \$5000.00 this year. Carried

8. Meeting adjourned by Larry.

DRAFT

SAMA does not have a definition of the terms you ask of but in our *2015 Cost Guide* "improved land" - means land on which improvements are located.

The Municipalities Act provides the definition of improvement as follows

(q) "improvement" means:

(i) a building or structure erected or placed on, over or under land or over or under water but does not include machinery and equipment unless the machinery and equipment is used to service the building or structure;

(ii) anything affixed to or incorporated in a building or structure affixed to land but does not include machinery and equipment unless the machinery and equipment is used to service the building or structure;

(iii) the resource production equipment of any mine or petroleum oil or gas well; and

(iv) any pipeline on or under land;

(gg) "property" means, for the purposes of sections 9 and 39 and Parts X and XI, land or improvements or both of the *Municipalities Act*

I trust that these definitions will assist you and your Council. Should you need anything further please let me know.

Best regards,

Danny Zatylny, BBA, CE

Assessment Appraiser

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From: Administrator R.M.#187 <rm187admin@sasktel.net>

Sent: July-30-18 11:08 AM

To: Danny Zatylny <danny.zatylny@sama.sk.ca>

Cc: 'Lee & Lynda Carlson' <lcarlson@sasktel.net>; Ron Palmer <Ron.Palmer@uregina.ca>; Jim Toth <jim.toth59@outlook.com>; Garnet Spanier <garnet25@sasktel.net>

Subject: RE: RM 187 - Definition of a developed property