

**Resort Village of Fort San  
Annual General Meeting  
United Church Hall, Fort Qu'Appelle Saskatchewan  
10:00 a.m. July 25, 2015**

Present:	Mayor:	D. Jim Harding
	Council Members:	Greg Chatterson
		Daryl Strayer
		D. Williams
		Chris Hahn
	Acting Administrator:	Marcy Johnson

With 29 ratepayers present, Mayor J. Harding called the meeting or order at 10:08 a.m.

MOTION – B. Kinvig / H. Pickering moved that the agenda be adopted.

CARRIED

J. Harding - Mayor Report – “State of the Village” – Verbal

- Transparency – Honesty
- Emergency Measures
- Water Quality
- Heritage – Inspection process
- RM & FS Service Agreement

D. Strayer – Works report – written & attached

MOTION – G. Simes/ C. Hahn moved that the written report from Councilor D. Stayer regarding infrastructure and works projects be accepted as presented.

CARRIED

G. Chatterson –

- Heritage
- Road Work
- Transparency – newsletter, AGM & minutes on the website
- Water Issues
- Volunteerism
- North Valley Waste Management – Composting

D. Williams –

- Budget
- Heritage
- Negative energy
- Maintenance of Infrastructure – Don't reroute nature

C. Hahn

- Heritage
- Water
- Infrastructure
- Portfolios
- Third term in office

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**Financial Reports**

- Mayor Harding mentioned the audited financial statements

**Newsletter**

- 5 issues
- 2 per year
- Format – news, reports, and history of village
- 12 writers
- 29 articles
- 4 personal profiles
- 3 feature articles
- Co-ordinator is Daryl Hamilton
- The room was asked if they enjoy the newsletter and they do.

**Questions for Council**

**G. Simes**

- What is the Village doing about Dutch Elm? Is there going to be a plan?
  - Council will look into it, as of now there is no plan
- Commend the Council on Hank Vonk Park sign
- Why are the holes on the garbage bins so small?
  - Acting Administrator was asked by Mayor Harding to answer. Contractors thought it would be best then no personal household garbage would be placed in the bins and with large holes wind could potentially blow the garbage around. Contractors have since been asked to make holes larger.
- Department of Highways filled the potholes, thank you, but they left the debris in the ditches.
- What is the plan for the slumping of the hills?
  - Highways will take the clay away as there is a need. No plan to re-slope the hills.
- Is there a permit for the dirt dumped in the 800's?
  - Yes, this will not be permanent.

**M. Naumetz**

- Trees need to be trimmed on Murray Ave.
- Why are there so many weeds on the trail.
  - Council has made a motion to not spray weeds in the Village

**J. Naumetz**

- Why are Mayor Harding's packages not put out at beginning of meeting?
  - Too much to read during the meeting they explain service agreement, Environmental policy and background on Heritage property

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B. Redman

- Why is there no boat access if we are a Resort Village?
  - Parking, where, and zoning
- The RV should take a vote on the legal funds that if ratepayers want to contribute to a legal fund they can, this should not come out of general funds.
  - Mayor Harding stated Villages can not do that
- What can these buildings do for the village when fixed up? What is the reuse plan for these buildings?
  - Someone needs to step up to set up a plan
- Why does the Village care about the buildings?
  - Mayor Harding expressed history and heritage – Provincial Legislation – FS can abolish the Heritage bylaw but will take 2 years

C. Hahn

- To find what the Village as a whole feels about the Heritage Act at the next election have a plebiscite to see what the village as a whole feels.

P. Swartz

- Spoke on the EVR property

MOTION – J. Graham / C. Hahn That the Resort Village of Fort San at the next election have a plebiscite on the Heritage designation, do people want the bylaw or not?

DEFEATED  
15 in favour  
17 opposed

MOTION – B. Redman / P. Schwartz That the RV could hold a special meeting to discuss the Fort San Property in the fall, late October, 2015.

CARRIED

Mayor J. Harding would like a discussion on the Service Agreement with the RM.

H. Pickering

- Garbage Policy – Clear plastic bags are hard to buy in town.

John Olson

- Court Place Recycling Bin

MOTION D. McNaughton / H. Herbison moved that the 2014 minutes as presented.

CARRIED

MOTION M. Musgrove/D. McNaughton that the meeting be adjourned at 12:25 p.m.

CARRIED

## **WORKS REPORT 2015 - Councilor Strayer.**

### **Paving:**

Scheduled work has been completed for this year as follows.

**Patrick** - Carry over from last year. The estimated cost is approximately \$25,000 which included drainage issues to the east side of the road by sloping and removal of an old ditch and metal covering.

**Hillside** - The lane leading from Millar Ave down to Highway 56.

**Crow Nest** - Rooke and Raven Streets were completed and minor drainage issues at the North end of Rooke Street were fixed.

Total paving costs were estimated at approximately \$74,000 including the carry over from 2014 in keeping with our plan to spend approximately \$50,000 per year until the paving program catches up.

It is councils intend to continue this program through 2016 with re-paving in -

**Lilac Grove** ( the lane providing access to properties along Highway 56, and patching as required in the rest of the subdivision.

**Echomere**, Palmer St install new pavement and a street sign ..

**Court Place** pave the lane adjacent to the highway in the 600 area ( name and provide signage to the access lane).

**Gordons** repair and repave Elm street from the highway to the first corner going north, this work is contingent upon fixing the drainage issues with fill and culverts as well as re-establishing the ditches.

The schedule for paving will be in accordance with the expenditures approved by council on an annual basis. This approval is contingent upon the needs of the village to complete and pay for the upgrades to drainage repairs at Fort San and Gordons. Further paving plans will be up to the council elect after the 2016 election.

### **Drainage-**

The creek at Fort San has extensive repairs required and is being worked upon under the guidance of Sask Water Authority (SWA) and the Provincial Disaster Assistance Program (PDAP) and their engineers. Two culverts were plugged and are now open. The project is still not complete but we hope to finish this before fall. This project is in the \$75,000 range but is covered by PDAP with the exception of the \$25,000 deductible which the village is responsible for. There is a small sink hole near the outlet end of the village culvert which needs to be fixed, and we do not know at this time if the culvert will need replacing or repair, the treatment of this issue is to be decided.

Gordons drainage issues are being considered for next year along Elm St. Levels have

been shot and it appears the road may need rebuilding to level and address drainage with 2 culverts in order to allow the water from weather events to drain toward the lake. Estimates for these costs are still not available but we hope to know this before the end of this year. The scope of work has yet to be decided.

**Public Reserves:**

Signage has been installed on some public reserves, and the work on Gordons has been completed. Work is to be started this year on the Lilac Grove reserve by initiating a clean up and assessing the remaining work and inserting that into a plan and a cost estimate for council to approve.

Signed: July 25, 2015



Councilor; Daryl Strayer

## **CHRONOLOGY OF VILLAGE OF FORT SAN ACTIONS ON THE SANATORIUM HERITAGE PROPERTIES: 2007-2015 (for July 25, 2015 Fort San AGM)**

1. In 2007, after public consultations and heritage hearings, the village council unanimously passed a bylaw designating four buildings and the Bowl as heritage properties.
2. In 2009, after hiring a professional planner and public consultations, the council unanimously adopted the new Official Community Plan, enacted in part to shape redevelopment of the large sanatorium properties. This Plan was approved by the Province.
3. At its Sept. 13, 2012 special meeting the new council discussed the heritage issue at some length. At the Sept. 27, 2012 regular meeting the council unanimously approved policy objectives for 2012-2016. Under Policy Objective No. 6 "*Maintaining Heritage Properties*", item 6.1 reads: "*Regulate Heritage Properties - The Council will immediately implement the Heritage Property Act regulations which require maintenance of the heritage properties at the sanatorium.*"
4. These council policy objectives were presented to the village ratepayers at the Oct. 6, 2012 annual general meeting. At that meeting of about 50 villagers a motion was carried, unopposed, supporting the village continuing on with its policy to protect the heritage buildings at the sanatorium.
5. At the Oct. 25, 2012 council meeting a motion was carried to obtain legal services "*to begin the process of Regulation Enforcement under the Heritage Property Act*". This was carried without any opposition recorded among the councilors present.
6. At the Nov. 22, 2012 meeting a letter was circulated by the Mayor that summarized the correspondence between Echo Valley Resorts and the Village since the new council was elected.
7. This summary letter, listing outstanding issues, including the owner's closing the Trans-Canada Trail that went through the old sanatorium properties, a village Nuisance Bylaw notice and the protection of the heritage properties. It also gave notice that a Notice of Intention was forthcoming. This was sent to the san owners on Dec. 12, 2012.
8. On July 3, 2012, after many exchanges with the owners, the previous Mayor had already sent a letter indicating that without a "*plan of action to preserve and maintain these heritage buildings*" that an Order of Intention was forthcoming. The new council however decided to start this process over and see if we could negotiate some progress. This included our offer after the Sept. 27, 2012 council meeting to help maintain the Bowl, as part of a proposed Sanatorium Memorial Park, and an invitation to sit down with the owners to discuss heritage protection prior to redevelopment.
9. Our village newsletter mailed at the end of Dec., 2012 included a report in the item "*News From The Village*", under "*Heritage Property Upkeep*" that read: "*The village council has authorized action under the Heritage Property Act to ensure that the heritage buildings at the sanatorium are being adequately maintained for future reuse.*"
10. As of the Feb. 28, 2013 council meeting the village still had not received any response from Echo Valley Resorts to our letter sent six weeks previously, on Dec. 12, 2012, which gave final notice that without a heritage protection plan a Notice of Intention was forthcoming.
11. After extensive consulting with the Heritage Resources Branch and our legal services, the Notice of Intention with attachments was brought to the Feb. 28, 2013 council meeting, where a majority approved sending this to Echo Valley Resorts. A recorded vote was taken.
12. The substance of the attachment (the Order) was not new; it was primarily based on the Nov. 8, 2010 letter to Echo Valley Resorts from the Heritage Conservation Officer as to how to protect the heritage properties until a redevelopment plan is initiated. The attachment does not call for renovations or any

redevelopments, but simply follows the standard "mothballing" practices for heritage buildings, to ensure the best protection from vandalism, fire, moisture infiltration, etc. until some redevelopment occurs. It is a holding action until a redevelopment plan is brought forward and adopted by the village.

13. The Notice of Intention was sent on March 3, 2013. An Objection was subsequently made by the lawyer for the owners of the san property and therefore the matter was referred to the advisory Heritage Review Board which was to schedule public hearings during July 2013.

14. In the interim, two meetings were held between the village and owners, the last one including the local RCMP, to try to find more effective ways to address the vandalism at the san. Some progress was made.

15. The owners removed their two Objections to the original Order in late June and the Heritage Review Board cancelled their public hearings. The village council voted on June 27, 2013 to issue the Order for repair and maintenance, which went out on July 4, 2013. The Order had been slightly reworded to address matters agreed upon in previous meetings with the owners.

16. A 90-day period began during which the owners were to comply with the Order requiring repairs and maintenance of the heritage buildings, including upkeep of the Bowl.

17. Coincidentally, in early July, 2013 the Heritage Canada Foundation placed the Fort San sanatorium heritage buildings on their "top ten endangered places list". A story on this was carried on the first page of the July 4, 2013 Regina Leader Post. The Fort Times carried a front-page story on this in its July 9, 2013 issue.

18. This line of action was set in motion when in 2007 a previous council, after lengthy pubic consultations, unanimously approved the bylaw designating these buildings and the Bowl as heritage properties. Once a municipality does this it is the municipality that is responsible to regulate the protection of these buildings under the Heritage Protection Act. That is what the majority of the new council in 2012 was elected to do.

19. On May 16, 2014 the village pre-arranged an inspection of the sanatorium heritage properties to see whether any work was being done to meet the Maintenance Order. The delegation of Frank Kovemaker, Larry Easton, the village administrator, councilor Strayer and Mayor Harding was however refused entry. The owner indicated that the village team would not be allowed to bring its own photographer, whereas the Heritage Protection Act is clear that inspection "includes to survey, photograph, measure and record." The owner also raised questions about the village's liability insurance.

20. An offsite inspection however showed that the Bowl was not being maintained, that roofing repairs were urgently needed, that water was not being prevented from getting into upstairs windows, and that in view of the owner's admission of air quality issues inside buildings that there was likely mould problems that should immediately be addressed. The owners were informed that it is illegal under the Heritage Property Act to obstruct inspections and that another on-site inspection would soon be arranged.

21. On June 25, 2014 about 20 people, including from the Heritage Canada Foundation, Regina's Natural History Museum, Heritage Resources Branch, Heritage Saskatchewan, Sask Culture and several community representatives did a cultural/heritage tour throughout the region. They visited Sintaluta, Montmarte, Carry the Kettle, Wolseley, Lemberg, Abernethy, Lebre, Treaty Four, Fort Qu'Appelle and Fort San. There last stop was the sanatorium heritage properties where people expressed great concern about the level of neglect and deterioration. There have since been some communications with the village about how others from the broader region and country can help protect this important heritage site.

22. The following day the owners of the sanatorium laid a complaint with the local RCMP against Mayor Harding for trespassing on the Sanatorium property. Mayor Harding pointed out to the investigating constable that he had 20 witnesses from the tour that he had remained on the village's Barnett Street. He also noted that he had specifically asked all members of the tour to stay outside of all of the "private property" signs. A complaint about trespassing was also made against the village Administrator who wasn't even on or aware of the tour.

23. On Nov. 21, 2014 the Resort Village of Fort San, along with the Heritage Resources Branch, inspected all the heritage properties. The reports, written independently of each other, came to very similar conclusions. The Village's Heritage Inspection Report was brought to the Dec. 18, 2014 council meeting where it was accepted. It was then sent to the owners.

24. The village council decided to send a letter to the owners highlighting the most urgent matters requiring attention, pertaining to: 1) Fully securing all buildings, 2) Urgent roof repairs, 3) Installation of Eaves and Downspouts, 4) Removal of all mould, and 5) Maintaining the Bowl. This was sent on Feb. 27, 2015 with a deadline of March 13, 2015 for information about plans to undertake this work. The issues highlighted in this letter were to form the basis of any future Work Order.

25. On March 5, 2015 the village received an encouraging letter from the owners saying *"We know what has to be done and have already started working towards that."*

26. At its March 25, 2015 council meeting the village council passed a motion saying *"That council request the work listed and outlined in the February 27, 2015 letter to the owners of the Sanatorium Heritage buildings be completed by May 31, 2015 and an inspection be done June 1, 2015 at 1:00 pm."*

27. In its Spring/Summer 2015 Fort San Newsletter the village reported to residents on its progress to date on enforcing the Heritage Bylaw on the sanatorium properties. The Newsletter printed a letter from renowned Heritage Archivist Frank Korvemaker, who was a member of the aborted May 16, 2014 Heritage Inspection team, which included the statement *"...unless the work you identified is undertaken, this situation is still 'demolition by neglect.'"*

28. On May 18, 2015 the owners sent another letter to the village saying *"This year has been an unusual year with flooding in many parts of our area. This has made it difficult and impossible to even begin to think that we are able to complete your list by May 31."*

29. At the village's May 28, 2015 council meeting it was decided to extend the deadline for work on the Bowl to June 15, 2015 and for the work on the three heritage buildings until June 30, 2015. The owners were informed of this by email on May 29, 2015 and a follow up letter was sent June 10, 2015 to say *"This will be the final deadline as this work is urgently required to protect these important heritage buildings from further deterioration. We will do our re-inspection on July 2, 2015 at 1:00 p.m. as July 1<sup>st</sup> in Canada Day."* The letter continued *"If the required work on the three buildings is not completed by the June 30, 2015 extension the village will act 'without further authority' under the Heritage Property Act to arrange to have the required work completed."* The letter also stated: *"We remind you that the full Bowl has to be mowed under the Heritage Maintenance Order. If this work is not done by the June 15<sup>th</sup> extension we will make arrangements for someone to do the mowing."*

30. The village undertook its scheduled re-inspection on July 2, 2015. The Heritage Re-inspection Report was approved at the village's July 23, 2015 council meeting. It noted that there was only a start to the work required by the deadline and that access to the buildings was not provided, as is required under Section 34 of the Heritage Property Act, to allow direct inspection for the required repairing of leaking roofs and removing of mould. The village now has the option of hiring contractors to do some low-cost remedial work to protect these buildings for a possible national reuse project. After two years of notice there was now some mowing and upkeep of the Bowl which makes the area less unsightly to residents. Also after a Highways Order the fences along the front of the sanatorium property have finally been removed to make way for a rerouting of the Trans-Canada Trail.

Compiled by Mayor Harding with information from Village Minutes and Reports.  
Last entry July 24, 2015

Note: An earlier version was sent for comment to all councilors on March 2, 2013. It was available at the village's 2014 annual general meeting held July 19<sup>th</sup> at the Calling Lakes Centre. It will be for ratepayers available at the July 25th, 2015 AGM to be held at the United Church.

## **FOR SAN ADOPTS ENVIRONMENTAL POLICIES**

The Fort San council has adopted and pursued several environmental policies. As a Resort Village we need to take special care about protecting the immediate environment – the lakes and the valley walls that drain into them. We also need to advocate for other jurisdictions to take appropriate measures to protect this special environment.

### **WATER QUALITY**

The village joined the *Lower Qu'Appelle Water Stewards* (LQWS) in hope that this organization would address the major sources of contamination of our watershed, most notably sewage contaminants from Regina, agricultural run-off and unregulated drainage. Mayor Harding is now a member of the LQWS board and its scientific Water Monitoring Committee. As a member of the *Calling Lakes District Planning Commission* (CLDPC), the village has taken a lead role in advocating for preventive measures upstream, including stopping Regina's contamination, to better protect the Calling Lakes.

### **TRANSPARENCY:**

The village is pressuring for full transparency of provincial and federal research and data on water quality. A resolution to this end will be forwarded to the fall *Saskatchewan Urban Municipalities Association* (SUMA) meeting for discussion and voting. Further discussion of the need for national, enforceable water quality standards will likely occur at the village's upcoming AGM.

### **WATER PERMITS:**

As a member of the LQWS the village is inquiring into how it is that Regina's dumping of 900,000 cubic metres of untreated sewage into the Lower Qu'Appelle last summer was permissible under its Water Permit. Questions will continue to be asked about the province's reliance of flushing contaminants (including sewage and Buffalo Pound algae coming earlier in the warmer springs) into the Lower Qu'Appelle system. The village will join with others calling for provincial water policies that meet the criteria of sustainability.

### **SEPTIC CARE:**

The village will be cooperating with the other Resort Villages of Katepwa and B-Say-Tah in promoting an educational survey of septic tanks along the lakes, While Public Health regulates septic contamination the Resort Villages can play a positive role in facilitating this awareness program. Watch for the summer students who will be working under the auspices of the LQWS.

### **RECYCLING/COMPOSTING:**

The Village is steadily reclaiming and upgrading public spaces such as lakeside easements to make these available for common recycling bins within village subdivisions. Under the leadership of Councilor Chatterson the village continues to work with regional Waste Management to increase recycling and to introduce a composting program for the area.

#### **EXTREME WEATHER:**

Under the leadership of Councilor Strayer the village is systematically upgrading its drainage system including culverts along the valley wall so that when extreme weather events occur there is not flooding over ditches and roads and into older homes and properties under development. The village is facing challenges regarding upgrading the drainage along the creek along the old sanatorium properties, where flooding occurred last summer and this spring. The village continues to work with Water Security, Highways and to try to directly regulate development work in the village that could further destabilize the valley wall along the Fort San Road.

#### **PESTICIDE BAN:**

The village has now banned the use of toxic chemicals in public spaces, such as the Trans-Canada Trail and the village's kid's park (Vonk Park). Chemicals such as Par III containing 2,4-D are still widely used in adjacent municipalities. However, growing environmental health research links such chemicals to neurological, respiratory and development problems and some cancers as well as to water contamination. Provincial bans on toxic lawn pesticides now exist in all provinces east of us. Forty B.C. municipalities now ban them. Regina bans them for cosmetic purposes. The Fort San council does not believe we should be waiting for the province to catch up with the rest of Canada. As a Resort Village committed to safe recreational activities we need to take responsible action on our own.

These and other matters will be open for discussion at Fort San's upcoming AGM, to be held July 25<sup>th</sup> at 10 am at the Fort Qu'Appelle United Church.

Compiled by Jim Harding, Fort San mayor

July 9, 2015

## Pesticides Used in Our Communities – Human Health and Environmental Impacts

Pesticide	Use	Impacts	Alternatives
<b>2,4-D</b> <b>2,4-Dichlorophenoxyacetic acid</b>  (e.g., used in “weed and feed” products and often formulated in combination with Dicamba and Mecoprop – such as in <i>Killex</i> , <i>Par III</i> or <i>Trillion</i> )	Broad leaf weeds	<ul style="list-style-type: none"> <li>• Component of Agent Orange;<sup>1</sup></li> <li>• Potential for dioxin contamination and/or 2,4-D exposure occurring in mixtures with other pesticides has resulted in widely varied results investigating cancer risks;<sup>2</sup></li> <li>• Contaminates urban bodies of water;<sup>3</sup> (detected in Grenadier Pond, Humber and Don Rivers<sup>4</sup>)</li> <li>• Surface and groundwater contaminant;<sup>3,4,5</sup></li> <li>• May be linked to non-Hodgkin's lymphoma;<sup>6,7,8,9,10</sup></li> <li>• May be linked to prostate cancer in farmers;<sup>11</sup></li> <li>• Found in residential carpet dust up to one year after application outdoors on lawns;<sup>12</sup></li> <li>• Endocrine disruption<sup>13</sup></li> <li>• Acute effects of pesticide exposure range from irritation of the nose, eyes and throat, burning, itches and rashes to nausea, vomiting, headaches and general malaise;<sup>14,15</sup></li> <li>• Reduced sperm counts and/or increased abnormalities in sperm<sup>16,17</sup></li> <li>• Chlorophenoxy herbicides - which include 2,4-D - are classified in Group 2B (possible carcinogen) by International Agency for Research on Cancer (IARC).<sup>18,19</sup></li> </ul>	<input type="checkbox"/> Comprehensive turf care management program to reduce weeds. Program elements include: - proper watering - overseeding - aeration - use of slow-release organic fertilizers - monitoring
<b>Dicamba</b> <b>2-Methoxy-3,6-dichlorobenzoic acid</b> (e.g., <i>Banvel</i> , <i>Scott's Pro-Turf K-O-G</i> )	broad leaf weeds	<ul style="list-style-type: none"> <li>• Listed by the U.S. EPA as a developmental toxin.<sup>20</sup></li> <li>• Negative reproductive effects;<sup>21</sup></li> <li>• Cholinesterase inhibitor;<sup>21</sup></li> <li>• Linked to non-Hodgkin's lymphoma;<sup>21</sup></li> <li>• Surface and groundwater contaminant;<sup>3</sup></li> </ul>	<input type="checkbox"/> Same as above
<b>Mecoprop</b> <b>2-(2-Methyl-4-chlorophenoxy)propionic acid,</b>	broad leaf weeds	<ul style="list-style-type: none"> <li>• Linked to cancer of soft tissues and non-Hodgkin's lymphoma;<sup>15</sup></li> <li>• Medium toxicity to birds;<sup>15</sup></li> <li>• Surface and groundwater contaminant;<sup>3</sup></li> <li>• Listed as a possible carcinogen by the International Agency for Research on Cancer.<sup>18</sup></li> </ul>	<input type="checkbox"/> Same as above
<b>MCPA</b> <b>2-Methyl-4-chlorophenoxyacetic acid</b>	broad leaf weeds	<ul style="list-style-type: none"> <li>• Often used with 2,4-D, mecoprop and/or dicamba;</li> <li>• Linked to reproductive effects, mutagenicity;<sup>15</sup></li> <li>• Potential groundwater contaminant;<sup>3,15</sup></li> <li>• Can cause severe eye irritation, slurred speech, muscle spasms;<sup>15</sup></li> <li>• Listed as a possible carcinogen by the International Agency for Research on Cancer.<sup>18</sup></li> </ul>	<input type="checkbox"/> Same as above
<b>Glyphosate</b> <b>N-Phosphonomethylglycine</b> (e.g., <i>Roundup</i> , <i>Touchdown</i> )	broad leaf weeds	<ul style="list-style-type: none"> <li>• Linked to spontaneous abortion<sup>22</sup></li> <li>• Leaches from sandy soils and contaminates water, highly toxic to fish;<sup>23</sup></li> <li>• Broad spectrum herbicide that kills turf if applied incorrectly<sup>23</sup></li> </ul>	<input type="checkbox"/> Same as above
<b>Malathion</b> <b>O,O-Dimethyl phosphorodithioate of diethyl mercaptosuccinate</b>	insect control	<ul style="list-style-type: none"> <li>• Mutagenic;<sup>15</sup></li> <li>• Acute exposure causes headaches, loss of vision, nausea;<sup>15</sup></li> <li>• Highly toxic to birds, bees, fish, amphibians, earthworms;<sup>15</sup></li> <li>• Listed as a possible carcinogen by the International Agency for Research on Cancer.<sup>18</sup></li> </ul>	<input type="checkbox"/> Boric acid, diatomaceous earth, nematode products, insecticidal soap
<b>Carbaryl</b> <b>1-Naphthyl-N-methylcarbamate</b> (e.g., <i>Sevin</i> , <i>Sevimol</i> , <i>Latox</i> ; mixed in some products with Chlorothalonil or Dicofol)	insect control	<ul style="list-style-type: none"> <li>• Potential Endocrine disruptor.<sup>24</sup></li> <li>• Exposures may cause sterility or decreased fertility, impaired development, birth defects of the reproductive tract, and metabolic disorders.<sup>25</sup></li> <li>• Linked to spontaneous abortion<sup>22</sup></li> <li>• Linked to non-Hodgkin's lymphoma<sup>26,27</sup></li> <li>• Toxic to fish, bees and earthworms;<sup>15</sup></li> </ul>	<input type="checkbox"/> Same as above

<b>Chlorothalonil</b> Tetrachloroisophthalonitrile (e.g., <i>Daconil</i> , <i>Nuocide</i> , <i>Nopocide</i> , <i>Rigo Exotherm</i> , etc.)	fungus control	<ul style="list-style-type: none"> <li>Highly toxic to fish, aquatic invertebrates and marine organisms;<sup>28</sup></li> <li>Acute exposure causes severe eye and skin irritation;<sup>28</sup></li> <li>Listed as a possible carcinogen by the International Agency for Research on Cancer.<sup>18</sup></li> <li>Reproductive toxin;<sup>28</sup></li> </ul>	<input type="checkbox"/> Investigate use of compost formulations to combat fungus
<b>Benomyl</b> Methyl 1-(butylcarbamoyl)- 2-benzimidazolecarbamate (e.g., <i>Wilson's Benomyl 50</i> , <i>Benlate Toss-N-Go</i> )	fungus control on golf courses, bowling greens	<ul style="list-style-type: none"> <li>Listed by the U.S. EPA as a developmental toxin and possible carcinogen.<sup>30</sup></li> <li>Voluntary cancellation by industry in US; numerous products still registered in Canada</li> <li>Suspected endocrine disruptor.<sup>24</sup> Exposure may cause sterility or decreased fertility, impaired development, birth defects of the reproductive tract, and metabolic disorders;<sup>25</sup></li> </ul>	<input type="checkbox"/> Use compost formulations to combat fungus
<b>Quintozene</b> Pentachloronitrobenzene (sold as <i>Quintozene 75%</i> <i>Wettable Powder Fungicide</i> or as technical active ingredient)	fungus control and fertilization on golf courses and bowling greens	<ul style="list-style-type: none"> <li>Exposure may cause sterility or decreased fertility, impaired development, birth defects of the reproductive tract, and metabolic disorders;<sup>25</sup></li> <li>Listed as a possible carcinogen by the U.S. EPA.<sup>25</sup></li> <li>Can contain traces of hexachlorobenzene (a suspected teratogen, mutagen and endocrine disruptor);<sup>29</sup></li> <li>Extremely persistent -- half-life of 117 to 1,059 days;<sup>30</sup></li> </ul>	<input type="checkbox"/> Same as above
<b>Bendiocarb</b> 2,2-dimethyl-1,3- benzodioxol-4-yl methylcarbamate (a.k.a. <i>Ficam</i> , a fungicide and in <i>Raid Ant Terminals</i> )	fungus control on golf courses, bowling greens	<ul style="list-style-type: none"> <li>Endocrine disruptor;<sup>31</sup> Exposure may cause sterility or decreased fertility, impaired development, birth defects of the reproductive tract, and metabolic disorders.<sup>25</sup></li> <li>Listed by the U.S. EPA as a reproductive toxin.<sup>20</sup></li> <li>Toxic to unborn children and infants under 6 months children, highly toxic to humans, especially those with asthma, diabetes and cardiovascular problems;<sup>31</sup></li> <li>Toxic to fish and bees;<sup>31</sup></li> </ul>	<input type="checkbox"/> Same as above

## Endnotes

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# FORT SAN PRESENTATION TO RM OF NORTH QU'APPELLE

July 14,

2015

Re: Fort San- RM Office Services Contract, Jan. 1, 2014

## 1. GENERAL BACKGROUND:

- such contracts go back 15 years to 1999: renegotiated in 2006, 2010 and most recently 2014
- the cost went from \$1,300/mo to \$1,500/mo (2006) to \$1,850/mo (2010-2013) to \$2,988.66/mo (2014-)
- this was always based on formula using ***"village population divided by the total of the Village and RM as determined by the current Stats Canada Census results"*** (# 1, Agreement, Jan. 1, 2014)
- in 2014 the figures were 187 in Village, 915 in total, leading to a 20.4% of total calculated costs apparently of around \$170,000
- Village ratepayers inquired about the big jump of an additional \$1,138.66/mo from \$1,850/mo to \$2,988.66/mo from 2013 to 2014
- It was explained that this resulted from the RM providing a third staff, an Assistant Administrator: ***"The RM will provide (a) Services of the RM Administrator, Assistant Administrator and Office Manager/Administrative Assistant for the conduct of Village business"*** (# 2, Agreement, Jan. 1, 2014).

## 2. BACKGROUND TO NEW CONTRACT:

- the July, 2013 Village AGM unanimously passed a motion to conduct an administrative review
- Village council adopted the criteria: ***"accessibility to resident taxpayers, effective resolution of issues, accountable to elected officials, pro-active planning to achieve objectives, qualified training and experience, cost-effective, job-satisfaction among staff and continuity of services"*** (***Fort San Newsletter***, Winter/Spring 2014, p. 1).
- the RM had previously indicated that it wanted to renegotiate the contract
- the Village delegation of Councilor Strayer and Mayor Harding met regularly with the RM Personnel Committee from fall until early December 2014
- after its own review the RM made the offer to expand the services and make an Assistant it planned to hire available ***"for the equivalent of one (1) working day per week"*** (# 2(c) Agreement, Jan. 1, 2014)
- the parties agreed to using the same formula as for previous contracts and to attaching an Addendum to the Contract to more specifically list the services to be provided by the three staff (***See attached***)
- Village council approved and signed the new contract effective Jan. 1, 2014

### 3. ADDRESSING THE NEW REALITY:

- the new setup, as spelled out in detail in #2 of the Agreement (Jan. 1, 2014) was beginning to work in the view of the Village
- however the qualified Administrator, Dawn Lugin, resigned in Dec. 2014
- Councilor Strayer and Mayor Harding met with the Personnel Committee in the spring to inquire what the RM planned to do about meeting the contract: we were informed that "we aren't yet sure what we are doing about an Assistant" and "we'd like to keep the contract as is"
- The Village continued to be billed the \$2,988.66/mo for the six months from Jan. to June 2015 as though there were still three permanent staff.
- recently the full council instructed Mayor Harding to inquire whether the RM would honour the contract or wanted to renegotiate to contract: he met with the Reeve Harry McDonald to discuss this on July 2, 2015
- Mayor Harding explained that an Acting Administration obviously could not replace the agreed-upon work of both a fully qualified Administrator and an Administrative Assistant (**See attached**)
- the Reeve suggested the Village meet with the full RM council about the matter
- a report on this meeting will be made to council and to our upcoming Village AGM

### 4. SOME ISSUES TO CONSIDER:

- valuing our long-term relationship
- honouring or renegotiating the contract to accurately reflect the new reality\*
- Village accountability to its ratepayers
- effective implementation of policy objectives of the Village
- building collegial relations among members of Calling Lakes Planning Commission

\* The \$2,988.66/mo or \$35,864 per year ***"is a proportionate (20.4%) share of RM office salaries, benefits, office maintenance, supplies and utilities"*** (# 1, Agreement, Jan. 1, 2014). If the now non-existing salary and benefits of the Administrator since Jan., 2015 are deducted from this the new total figure is reduced to approximately \$120,000 or lower. 20.4% of this would be around \$24, 000. If the unknown costs of a part-time staff person who may be helping with the Village backlog are added in then this amount would obviously increase.

final

## SERVICES REQUIRED BY RM CONTRACTED STAFF- 2014

THIS DOCUMENT IS ADDENDUM "A" AND IS PART OF THE SERVICE CONTRACT BETWEEN THE VILLAGE OF FORT SAN AND THE RM OF NORTH QU'APPELLE

### Office Manager - Nicole

- \* Phone Calls and office visit inquiries
- \* Complaints and inquiries - Register and Log - monitor, collate, forward internally to Marcy.
- \* Format & distribute Newsletter - Twice annually
- \* Screen Permits (refer to Development Officer)
- \* Pass on SUMA and other Organization information to council
- \* Keep log of property changes for Administrator's monthly report to council and for Directory update
- \* Log permits for inclusion in Administrator's monthly report to council.

### Assistant Admin - Marcy

- \* Meet with Mayor weekly to ensure follow-up actions from council meeting decisions (e.g. Wed. 9:30 am)
- \* Assess, answer or refer complaints and ensure included in Administrator's monthly report to council
- \* Monitor and initiate changes to ensure maintenance of village web site (with Administrator)
- \* Support Administrator with council rezoning requirements that arise over time.
- \* Monitoring of grants and other funding sources for village
- \* Other tasks as delegated by Administrator in consultation with Mayor

### Administator - Dawn

- \* Address issues/motions from council meetings and co-ordinate with Marcy & Mayor
- \* Financial management including monthly report for council meetings
- \* Monthly report to council on property changes, permits, complaints, arising issues, etc. (see above)
- \* Prepare Annual Budget for council approval
- \* Prepare and manage Tax notice and collection.
- \* Report to council on Provincial and Federal Funding Grants etc and timelines.
- \* Timely submission of PDAP, Gas Tax and other funding sources
- \* Assume administrator role when required in EMO activities.