

**RESORT VILLAGE OF FORT SAN**  
**AGENDA**  
**Regular Meeting of Council**  
**7:00 p.m.**

Tuesday, June 27, 2017

1. Call to Order
2. Delegate
3. Approval of Agenda
4. Adoption of Minutes
  - a. May 23, 2017 – regular meeting
  - b. June 15, 2017 – special meeting
5. Business Arising From Minutes
6. Bylaws
7. Communication
  - a. Government of Saskatchewan – municipal revenue sharing
  - b. Fort Qu'Appelle Branch Public Library – May 17, 2017 minutes
  - c. Calling Lakes Ecomuseum – update #1
  - d. North Valley Waste Management Authority Inc. – minutes May 15 special meeting May 26, 2017
  - e. Calling Lakes District Planning Commission - May 9, 2017 minutes
8. Reports
  - a. B. Redman – North Valley Waste Management Inc.
  - b. J. Naumetz – Regional Library
  - c. S. Helfrick - Calling Lakes District Planning Commission
  - d. M. Johnson – Administration
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
  - a. Emterra Recycling
  - b. Rural Crime Watch
11. New Business
  - a. 2017 budget
  - b. 135 Lakeside Ave. – building information
  - c. 332 Fort San Road – Set Back Request
  - d. Tax Enforcement 2016
  - e. Trees – Hillside Subdivision
12. Adjournment

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**Resort Village of Fort San**  
**Regular meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 p.m. Tuesday, June 27, 2017**

Present:	Mayor:	Blair Walkington
	Council Members:	John Naumetz
		Brad Redman
		Steve Helfrick
		Don Williams
	Administrator:	Marcy Johnson

A quorum being present, Mayor B. Walkington called the meeting to order at 7:00 p.m.

**17-074 AGENDA / B. REDMAN**

"THAT the agenda be adopted as presented."

CARRIED

**17-075 MINUTES / D. WILLIAMS**

"THAT the minutes of the regular meeting of Council held May 23, 2017 be adopted as presented."

CARRIED

**17-076 SPECIAL MINUTES / J. NAUMETZ**

"THAT the minutes of the special meeting of Council held June 15, 2017 be adopted as presented."

CARRIED

**17-077 COMMUNICATION / D. WILLIAMS**

"THAT the following communication be filed as presented:

- a. Government of Saskatchewan – municipal revenue sharing
- b. Fort Qu'Appelle Branch Public Library – May 17, 2017 minutes
- c. Calling Lakes Ecomuseum – update #1
- d. North Valley Waste Management Authority Inc. – minutes May 15 special meeting May 26, 2017
- e. Calling Lakes District Planning Commission - May 9, 2017 minutes."

CARRIED

**17-078 REPORTS / S. HELFRICK**

"THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management Inc. – No Report
  - b. J. Naumetz – Regional Library
  - c. S. Helfrick - Calling Lakes District Planning Commission
  - d. M. Johnson – Administration
- be accepted as presented."

CARRIED

**17-079 ACCOUNTS FOR PAYMENT / B. REDMAN**

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 4970 to 4981 totalling \$17,184.01, is hereby approved by Resort Village Council for payment."

CARRIED

**17-080 FINANCIAL STATEMENT/ D. WILLIAMS**

"THAT the Statement of Financial Activities for the month of May 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**17-081 BANK RECONCILIATION / J. NAUMETZ**

"THAT the Bank Reconciliation for the month of May 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED



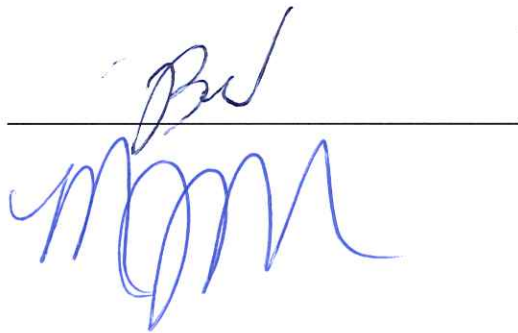
Report Date  
6/23/2017 3:49 PM

Resort Village of Fort San  
**List of Accounts for Approval**  
As of 6/23/2017  
Batch: 2017-00028 to 2017-00031

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4970	5/31/2017	Fort Qu'Appelle Library Board 05/24/17	2017 Donation	500.00	500.00
971	5/31/2017	Prairie Valley S. D. #208 May 2017	Taxes Collected	1,304.27	1,304.27
4972	5/31/2017	Sask Power May 2017	Power	953.61	953.61
4973	5/31/2017	Southeast Regional Library 2017	2017 fees-2nd Installment	1,029.43	1,029.43
4974	6/27/2017	Grismer, Camille 600	Contract-Extra Yd Debris	275.63	275.63
4975	6/27/2017	Jackson Bros. Bobcat Services 6	Lake Access by Dr. Saunders	4,137.00	4,137.00
4976	6/27/2017	Johnson Marcy 06/13/17	Admin-Convention	815.56	815.56
4977	6/27/2017	R.M. of North Qu'Appelle No187 2017-00055	Advertising	75.26	
		2017-00054	Advertising	19.40	94.66
4978	6/27/2017	Professional Building 17053185	Building Inspection	420.00	420.00
4979	6/27/2017	Sask Power june/17	St. Lights FS	953.61	953.61
4980	6/27/2017	Valley Lawn Services 4686	Contract-Walkway	952.58	
		4687	Contract Walkway	2,331.00	3,283.58
981	6/30/2017	R.M. of North Qu'Appelle No187 2017-00053	Office Services	3,416.66	3,416.66
				Total for AP:	17,184.01

Certified Correct This June 23, 2017





**Resort Village of Fort San**  
**Statement of Financial Activities - Condensed**  
For the Period Ending May 31, 2017

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(59.47)	(174.85)		(174.85)	
<b>Net Municipal Taxes</b>	<b>(59.47)</b>	<b>(174.85)</b>	<b>0.00</b>	<b>(174.85)</b>	<b>0.00</b>
Penalties on Tax Arrears	153.52	857.71		857.71	
<b>Total Taxation:</b>	<b>94.05</b>	<b>682.86</b>	<b>0.00</b>	<b>682.86</b>	<b>0.00</b>
<b>Fees and Charges</b>					
Sale of Supplies and Gravel		1,146.00		1,146.00	
Licenses and Permits	1,360.00	1,360.00		1,360.00	
General Office Services	40.00	100.00		100.00	
<b>Total Fees and Charges:</b>	<b>1,400.00</b>	<b>2,606.00</b>	<b>0.00</b>	<b>2,606.00</b>	<b>0.00</b>
<b>Conditional Grants</b>					
Federal		5,572.60		5,572.60	
<b>Total Conditional Grants:</b>	<b>0.00</b>	<b>5,572.60</b>	<b>0.00</b>	<b>5,572.60</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue		365.56		365.56	
<b>Total Investment Income and Commissions:</b>	<b>0.00</b>	<b>365.56</b>	<b>0.00</b>	<b>365.56</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>1,494.05</b>	<b>9,227.02</b>	<b>0.00</b>	<b>9,227.02</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Benefits	232.58	232.58		(232.58)	
Professional/Contract Services	9,877.26	31,362.19		(31,362.19)	
Maintenance, Material and Supplies	174.63	174.63		(174.63)	
Grants and Contributions	704.70	704.70		(704.70)	
<b>Total General Government Services:</b>	<b>10,989.17</b>	<b>32,474.10</b>	<b>0.00</b>	<b>(32,474.10)</b>	<b>0.00</b>
<b>Protective Services</b>					
<b>Police Protection</b>					
Contractual Services		233.75		(233.75)	
<b>Total Police Protection:</b>	<b>0.00</b>	<b>233.75</b>	<b>0.00</b>	<b>(233.75)</b>	<b>0.00</b>
<b>Total Protective Services:</b>	<b>0.00</b>	<b>233.75</b>	<b>0.00</b>	<b>(233.75)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Professional/Contractual Services		1,080.00		(1,080.00)	
Utilities	1,816.40	4,528.83		(4,528.83)	
Maintenance, Materials & Supplies	40,870.00	40,870.00		(40,870.00)	
<b>Total Maintenance:</b>	<b>42,686.40</b>	<b>46,478.83</b>	<b>0.00</b>	<b>(46,478.83)</b>	<b>0.00</b>
<b>Snow Removal</b>					
Maintenance, Materials & Supplies		900.00		(900.00)	
<b>Total Snow Removal:</b>	<b>0.00</b>	<b>900.00</b>	<b>0.00</b>	<b>(900.00)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>42,686.40</b>	<b>47,378.83</b>	<b>0.00</b>	<b>(47,378.83)</b>	<b>0.00</b>
<b>Environmental Services</b>					
Professional/Contractual Services	4,803.78	13,073.22		(13,073.22)	
<b>Total Environmental Services:</b>	<b>4,803.78</b>	<b>13,073.22</b>	<b>0.00</b>	<b>(13,073.22)</b>	<b>0.00</b>
<b>Planning and Development Services</b>					
Professional/Contractual Services		45.00		(45.00)	
<b>Total Planning and Development Services:</b>	<b>0.00</b>	<b>45.00</b>	<b>0.00</b>	<b>(45.00)</b>	<b>0.00</b>
<b>Recreation and Cultural Services</b>					
Grants and Contributions	1,029.43	2,058.87		(2,058.87)	
<b>Total Recreation and Cultural Services:</b>	<b>1,029.43</b>	<b>2,058.87</b>	<b>0.00</b>	<b>(2,058.87)</b>	<b>0.00</b>
<b>Total EXPENDITURES:</b>	<b>59,508.78</b>	<b>95,263.77</b>	<b>0.00</b>	<b>(95,263.77)</b>	<b>0.00</b>

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**Resort Village of Fort San**  
**Statement of Financial Activities - Condensed**  
For the Period Ending May 31, 2017

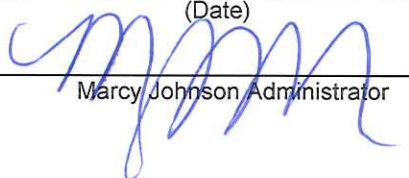
	Current	Year To Date	Budget	Variance	%
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	1,494.05	9,227.02	0.00	9,227.02	0.00
<b>EXPENDITURES</b>	59,508.78	95,263.77	0.00	(95,263.77)	0.00
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(58,014.73)</b>	<b>(86,036.75)</b>	<b>0.00</b>	<b>(86,036.75)</b>	<b>0.00</b>
Change in Non-Financial Assets	(22.00)	(22.00)		(22.00)	
<b>Change in Surplus</b>	<b>(57,992.73)</b>	<b>(86,014.75)</b>	<b>0.00</b>	<b>(86,014.75)</b>	<b>0.00</b>

<b>Account Balances</b>	Current	Year to Date	Balance
<b>Cash and Investments</b>			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(61,416.72)	(83,995.00)	80,365.50
Cash - Bank - Term Deposit		365.56	160,379.60
<b>Total Cash and Investments:</b>	<b>(61,416.72)</b>	<b>(83,629.44)</b>	<b>240,795.10</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(256.46)	(375.81)	3,816.80
Municipal - Tax Receivable - Arrears	(1,546.75)	(4,168.02)	2,663.20
Municipal - Tax Enforcement	(94.13)	(242.01)	1,019.43
<b>Total Municipal Taxes Receivable:</b>	<b>(1,897.34)</b>	<b>(4,785.84)</b>	<b>7,499.43</b>

Certified correct and in accordance with the records

Presented to council on

  
Blair Walkington Mayor

(Date)  
  
Marcy Johnson Administrator

Resort Village of Fort San  
Bank Reconciliation - Detailed

CIBC  
For Ending Date 5/31/2017

110-110-120 - Cash - Bank - Demand

GL Balance to 5/31/2017 80,384.00

Service Charges: -18.50  
Interest Charges: 0.00  
Interest Revenue: 0.00

Adjusted Book Balance 80,365.50

Bank Statement Balance: 90,949.21

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	5/23/2017	Ch 4961	Grasslands News Group	AP	-218.04
2	5/23/2017	Ch 4965	Publications Saskatchewan	AP	-30.00
3	5/23/2017	Ch 4969	North Valley Waste Management	AP	-3,131.70
4	5/31/2017	Ch 4968	R.M. of North Qu'Appelle No187	AP	-3,416.66
5	5/31/2017	Ch 4970	Fort Qu'Appelle Library Board	AP	-500.00
6	5/31/2017	Ch 4971	Prairie Valley S. D. #208	AP	-1,304.27
7	5/31/2017	Ch 4972	Sask Power	AP	-953.61
8	5/31/2017	Ch 4973	Southeast Regional Library	AP	-1,029.43
Subtotal:					-10,583.71

Total Uncleared: -10,583.71

Adjusted Bank Balance 80,365.50

Notes



**RESORT VILLAGE OF FORT SAN**  
**AGENDA**  
**Special Meeting of Council**  
**7:00 p.m.**

Thursday, June 15, 2017

1. Call to Order
2. Garbage Tender Opening
3. Adjournment



**Resort Village of Fort San**  
**Special meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**5:00 p.m. Thursday June 15, 2017**

Present:	Mayor:	Blair Walkington
	Council Members:	John Naumetz
		Brad Redman
		Steve Helfrick
	Administrator:	Marcy Johnson
	Absent:	Don Williams

A quorum being present, Mayor B. Walkington called the meeting to order at 5:10 p.m.

**17-069 AGENDA / S. HELFRICK**

"THAT the agenda be adopted as presented

CARRIED

*Councillor J. Naumetz arrived at 5:12 p.m.*

**17-070 CLOSED SESSION / S. HELFRICK**

"THAT Resort Village of Fort San Council move into a closed session at 5:30."

CARRIED

Administrator M. Johnson left Council chambers at 5:30 p.m.

Administrator M. Johnson returned to Council chambers at 5:33 p.m.

**17-071 OPEN SESSION / J. NAUMETZ**

"THAT Resort Village of Fort San return to open session at 5:33 p.m..."

CARRIED

**17-072 GARBAGE TENDER / B. REDMAN**

"THAT Resort Village of Fort San acknowledge the tenders from:  
Valley Lawn Services annual total of \$20,000.00 plus GST  
Laryssa Gerber annual total of \$18,916.04 plus GST  
Camille Grismer annual total of \$18,496.40 plus GST with annual increases  
Loraas Disposal no tender amount due to restrictions on pickup areas;  
AND FURTHERMORE, garbage tender awarded to Valley Lawn Services."

**17-073 ADJOURNMENT / B. REDMAN**

"THAT the meeting of the Resort Village of Fort San be adjourned at 5:36p.m."

CARRIED

Approved this

day of

, 2017.

  
Mayor

  
Administrator

Next meeting:  
Regular Meeting Tuesday, June 27, 2017 7:00 pm