

RESORT VILLAGE OF FORT SAN
AGENDA
Regular Meeting of Council
7:00 p.m.

Tuesday, March 28, 2017

1. Call to Order
2. Delegate
3. Approval of Agenda
4. Adoption of Minutes
 - a. March 1, 2017
5. Business Arising From Minutes
6. Bylaws
7. Communication
 - a. Government of Saskatchewan – gas tax
 - b. North Valley Waste Management Inc. – January 16, February 27 minutes
 - c. Town of Fort Qu'Appelle – reply reformation of Parks Recreation and Culture
 - d. KBM Resources Group – tent caterpillar monitoring
 - e. Tax Services – tax enforcement six month notice update
 - f. SUMA – membership cards
 - g. SAMA – AGM April 12, 2017
 - h. FCM – legal defense fund
8. Reports
 - a. B. Redman – North Valley Waste Management Inc.
 - b. J. Naumetz – Regional Library
 - c. M. Johnson – Administration – Calling Lakes District Planning Commission
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
11. New Business
 - a. Royal Canadian Mounted Police – meeting request
 - b. Garbage Tender
 - c. Drainage along highway 56
 - d. Lower Qu'Appelle Watershed
 - e. 2016 Audit
 - f. Ministry of Highways - Treaty Land Entitlement
 - g. 386 Fort San Road
 - h. Transfer to Reserves
 - i. Building Inspector
12. Adjournment

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. Tuesday, March 28, 2017

Present:	Deputy Mayor:	Steve Helfrick
	Council Members:	John Naumetz
		Brad Redman
		Don Williams
	Administrator:	Marcy Johnson
	Absent:	Blair Walkington

A quorum being present, Deputy Mayor Steve Helfrick called the meeting to order at 7:00 p.m.

17-030 AGENDA / D. WILLIAMS

"THAT the agenda be adopted with the addition of:
New Business
j. Education Mill Rates
k. Revenue Sharing."

CARRIED

17-031 MINUTES / J. NAUMETZ

"THAT the minutes of the regular meeting of Council held March 1, 2017 be adopted as presented."

CARRIED

17-032 COMMUNICATION / B. REDMAN

"THAT the following communication be filed as presented:

- a. Government of Saskatchewan – gas tax
- b. North Valley Waste Management Inc. – January 16, February 27 minutes
- c. Town of Fort Qu'Appelle – reply reformation of Parks Recreation and Culture
- d. KBM Resources Group – tent caterpillar monitoring
- e. Tax Services – tax enforcement six month notice update
- f. SUMA – membership cards
- g. SAMA – AGM April 12, 2017
- h. FCM – legal defense fund."

CARRIED

17-033 REPORTS / D. WILLIAMS

"THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management Inc.
- b. J. Naumetz – Regional Library
- c. M. Johnson – Administration – Calling Lakes District Planning Commission
be accepted as presented."

CARRIED

17-034 ACCOUNTS FOR PAYMENT / J. NAUMETZ

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 4939 to 4948 totalling \$7,693.86, is hereby approved by Resort Village Council for payment."

CARRIED

17-035 FINANCIAL STATEMENT / S. HELFRICK

"THAT the Statement of Financial Activities for the month of February 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-036 BANK RECONCILIATION / J. NAUMETZ

"THAT the Bank Reconciliation for the month of February 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-037 GARBAGE CONTRACT EXTENSION / B. REDMAN

"THAT RV Council request and extension with Camille Grismer for the Garbage tender that is up for renewal April 2017."

CARRIED

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. Tuesday, March 28, 2017

17-038 LOWER QU'APPELLE WATERSHED STEWARDS / B. REDMAN

"THAT Fort San pay the annual membership to the Lower Qu'Appelle Watershed Stewards for the 2017 year at a cost of \$300.00."

CARRIED

17-039 386 FORT SAN ROAD / B. REDMAN

"THAT Fort San Council have a public hearing regarding the application for a Youth Treatment Center at the former Prairie Christian Training Centre."

CARRIED

17-040 TRANSFER TO RESERVES / D. WILLIAMS

"THAT Fort San Council approve the transfer from gas tax reserve of \$10,883.40 projects are complete and funds are now spent."

CARRIED

17-041 BUILDING INSPECTOR / B. REDMAN

"THAT in accordance with the service agreement with Professional Building Inspections, Inc., the Resort Village of Fort San hereby resolves to issue or confirm Certificates of Appointment for the following licensed building officials, all residents of the province of Saskatchewan: Norman Kindred, Douglas Muhall, William Hudema, David Kashmere, Walter Schroeder, David Kindred, and Grant Paulson."

CARRIED

17-042 EDUCATION MILL RATE / B. REDMAN

"THAT Fort San Council acknowledge the Provincial School Mill rates as follows
Agriculture 1.43
Residential 4.12
Commercial 6.27
Resource 9.68."

CARRIED

17-043 ADJOURNMENT / B. REDMAN

"THAT the meeting of the Resort Village of Fort San be adjourned at 8:45 p.m."

CARRIED

Approved this _____ day of _____, 2017.

 Mayor

 Administrator

Next meeting:
Regular Meeting Tuesday, April 25, 2017 7:00 pm

Resort Village of Fort San
Statement of Financial Activities - Summary
For the Period Ending February 28, 2017

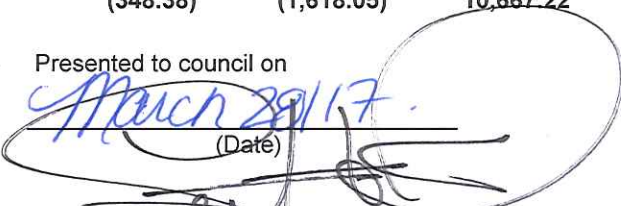
	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	171.59	310.39		310.39	
Fees and Charges		60.00		60.00	
Investment Income and Commissions	142.29	218.32		218.32	
Total Revenues:	313.88	588.71	0.00	588.71	0.00
Expenditures					
General Government Services	10,107.16	16,610.40		(17,439.94)	
Protective Services		233.75		(233.75)	
Transportation Services	908.20	1,804.23		(2,644.23)	
Environmental Health Services	1,332.00	2,600.58		(7,000.86)	
Planning and Development Services	45.00	45.00		(45.00)	
Recreation and Cultural Services		1,029.44		(1,029.44)	
Total Expenditures:	12,392.36	22,323.40	0.00	(28,393.22)	0.00
Change in Net Financial Assets	(12,078.48)	(21,734.69)	0.00	(27,804.51)	0.00
Change in Net Assets	(12,078.48)	(21,734.69)	0.00	(27,804.51)	0.00
Change in Surplus	(12,078.48)	(21,734.69)	0.00	(27,804.51)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(11,929.95)	(17,829.54)	146,530.96
Cash - Bank - Term Deposit	142.29	218.32	160,232.36
Total Cash:	(11,787.66)	(17,611.22)	306,813.32
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	101.15	(62.49)	4,130.12
Municipal - Tax Receivable - Arrears	(478.65)	(1,384.68)	5,446.54
Municipal - Tax Enforcement	29.12	(170.88)	1,090.56
Total Municipal Taxes Receivable:	(348.38)	(1,618.05)	10,667.22

Certified correct and in accordance with the records

Presented to council on


Marcy Johnson, Administrator




(Date)
Blair Walkington, Mayor
Deputy Mayor Steve Helfrick

Report Date
3/28/2017 4:02 PM

Resort Village of Fort San
List of Accounts for Approval
As of 3/28/2017
Batch: 2017-00009 to 2017-00014

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4939	2/28/2017	Prairie Valley S. D. #208 02/17 Taxes	Taxes collected	432.03	432.03
4940	3/28/2017	Federation of Canadian 44852	Membership	90.87	90.87
4941	3/28/2017	Gord Krismer & Associates Ltd. R1298	Dev. Appeal Board	157.50	157.50
4942	3/28/2017	Kotrla, Norbert 03/22/17 03/23/17 3/23/17 Mar 23/17	Klotz - Final Inspection McCreery # 6 Nameth Insp # 8 Davies - Final	120.00 150.00 150.00 150.00	570.00
4943	3/28/2017	North Valley Waste Management 170301	Quarterly Contribution	3,131.70	3,131.70
4944	3/28/2017	Sask Power 03/17 St. Light	St. Lights	953.61	953.61
4945	3/28/2017	Taxervice 36130	Tax Enforcement	24.15	24.15
4946	3/28/2017	Valley Lawn Services 4420 4460	Contract - walkway Contract-walkway	567.00 315.00	882.00
4947	3/31/2017	Grismer, Camille Mar/17	Garbage Contract	1,332.00	1,332.00
4948	3/28/2017	Kotrla, Norbert 03/17 Milo	Milo-Final	120.00	120.00
Total for AP:					7,693.86

Certified Correct This March 28, 2017



Date Printed
3/16/2017 1:51 PM

Resort Village of Fort San
Bank Reconciliation - Detailed

Conesus Credit Union *****4487
For Ending Date 2/28/2017

<u>110-110-130 - Cash - Bank - Term Deposit</u>	
GL Balance to 2/28/2017	160,014.04
Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	142.29
Adjusted Book Balance	160,156.33

Bank Statement Balance: **160,156.33**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance **160,156.33**

Notes



Resort Village of Fort San
Bank Reconciliation - Detailed

CIBC
For Ending Date 2/28/2017

110-110-120 - Cash - Bank - Demand

GL Balance to 2/28/2017 146,549.46

Service Charges: -18.50
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance 146,530.96

Bank Statement Balance: 160,277.41

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	1/24/2017	Ch 4925	UMAAS	AP	-185.00
2	1/31/2017	Ch 4929	Fort Winter Festival	AP	-500.00
3	2/28/2017	Ch 4932	Grismer, Camille	AP	-1,332.00
4	2/28/2017	Ch 4933	Kotrla, Norbert	AP	-1,050.00
5	2/28/2017	Ch 4934	R.M. of North Qu'Appelle No187	AP	-3,416.66
6	2/28/2017	Ch 4935	SAMA - Saskatchewan Assessment	AP	-5,622.00
7	2/28/2017	Ch 4936	SARM	AP	-47.25
8	2/28/2017	Ch 4937	Sask Power	AP	-953.61
9	2/28/2017	Ch 4938	Taxervice	AP	-207.90
10	2/28/2017	Ch 4939	Prairie Valley S. D. #208	AP	-432.03
Subtotal:					-13,746.45

Total Uncleared: -13,746.45

Adjusted Bank Balance 146,530.96

Notes

