

**RESORT VILLAGE OF FORT SAN**  
**AGENDA**  
**Regular Meeting of Council**  
**7:00 p.m.**

Tuesday, April 25, 2017

1. Call to Order
2. Delegate
  - a. Royal Canadian Mounted Police – Sgt. Jason Sauve
3. Approval of Agenda
4. Adoption of Minutes
  - a. March 28, 2017
5. Business Arising From Minutes
6. Bylaws
7. Communication
  - a. North Valley Waste Management Inc. – minutes March 20, 2017
  - b. Town of Lumsden – Lumsden wastewater treatment facility project
  - c. PARCS – update #72
  - d. Trans Canada Trail Grant - received \$1,146.00
8. Reports
  - a. B. Redman – North Valley Waste Management Inc.
  - b. J. Naumetz – Regional Library
  - c. S. Helfrick - Calling Lakes District Planning Commission
  - d. M. Johnson – Administration
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
  - a. 2016 Audit
  - b. Garbage Tender
11. New Business
  - a. Calling Lakes District Planning Commission – allocation of funds
  - b. Emterra Recycling
  - c. 812 Fort San Road – setback requirement
  - d. CF Asphalt – paving quote
  - e. Animal Carcass
12. Adjournment

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**Resort Village of Fort San**  
**Regular meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 p.m. Tuesday, April 25, 2017**

Present:	Mayor:	Blair Walkington
	Council Members:	John Naumetz
		Brad Redman
		Steve Helfrick
	Administrator:	Marcy Johnson
	Absent:	Don Williams

A quorum being present, Mayor B. Walkington called the meeting to order at 7:00 p.m.

**DELEGATION**

Royal Canadian Mounted Police Sgt. Jason Sauve and Corp. Steve Hurst  
Update on RCMP priorities for 2017

1. Crime reduction / prevention
2. Traffic Safety
3. Employee Wellness and Development

**17-044 AGENDA / J. NAUMETZ**

"THAT the agenda be adopted as presented."

CARRIED

**17-045 MINUTES / S. HELFRICK**

"THAT the minutes of the regular meeting of Council held March 28, 2017 be adopted as presented."

CARRIED

**17-046 COMMUNICATION / B. REDMAN**

"THAT the following communication be filed as presented:

- a. North Valley Waste Management Inc. – minutes March 20, 2017
- b. Town of Lumsden – Lumsden wastewater treatment facility project
- c. PARCS – update #72
- d. Trans Canada Trail Grant - received \$1,146.00."

CARRIED

**17-047 REPORTS / J. NAUMETZ**

"THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management Inc.
- b. J. Naumetz – Regional Library
- c. S. Helfrick - Calling Lakes District Planning Commission
- d. M. Johnson – Administration –  
be accepted as presented."

CARRIED

**17-048 ACCOUNTS FOR PAYMENT / J. NAUMETZ**

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 4949 to 4955 totalling \$7,121.57, is hereby approved by Resort Village Council for payment."

CARRIED

**17-049 FINANCIAL STATEMENT/ S. HELFRICK**

"THAT the Statement of Financial Activities for the month of March 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**17-050 BANK RECONCILIATION / B. REDMAN**

"THAT the Bank Reconciliation for the month of March 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**17-051 AUDITED FINANCIAL STATEMENTS / S. HELFRICK**

"THAT the Resort Village Council 2016 audited financial statement, prepared by Dudley & Company, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**Resort Village of Fort San**  
**Regular meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 p.m. Tuesday, April 25, 2017**

**17-052 CALLING LAKES DISTRICT PLANNING COMMISSION ALLOCATION OF FUNDS / B. REDMAN**

"THAT RV Council approve the request for funding from the Calling Lakes District Planning Commission at an amount of \$204.70."

CARRIED

**17-053 912 FORT SAN ROAD SETBACK / J. NAUMETZ**

"THAT Fort San Council approve the required setback at 912 Fort San Road at the north east corner of the garage to 10 feet."

CARRIED

**17-054 CF ASPHALT - PAVING**

"THAT Fort San Council approve the paving projects.  
Palmer Road at a cost of \$22,950 plus tax  
Alley by Henry Vonk Park at a cost of \$17,920 plus tax."

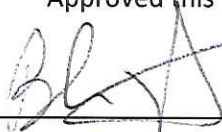
CARRIED

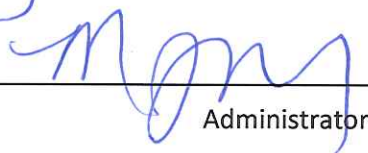
**17-055 ADJOURNMENT / B. REDMAN**

"THAT the meeting of the Resort Village of Fort San be adjourned at 9:15 p.m."

CARRIED

Approved this 23 day of May, 2017.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

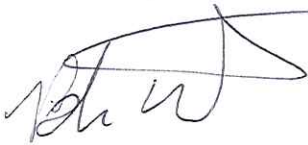
Next meeting:  
Regular Meeting Tuesday, May 23, 2017 7:00 pm

Report Date  
4/21/2017 2:08 PM

Resort Village of Fort San  
List of Accounts for Approval  
As of 4/21/2017  
Batch: 2017-00016 to 2017-00019

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4949	3/31/2017	Prairie Valley S. D. #208 03/17 Taxes	Taxes collected	676.41	676.41
50	4/25/2017	Jackson Bros. Bobcat Services 21/Mar	2.5.hr Snow Removal-Loader	393.75	
		29/Mar	Snow Removal - Loader	551.25	945.00
4951	4/25/2017	Lower Qu'Appelle Watershed 2017-09	Membership Fee	300.00	300.00
4952	4/25/2017	R.M. of North Qu'Appelle No187 2017-00035	Office Services-Contract	3,416.66	3,416.66
4953	4/25/2017	UMAAS 2017	Convention 2017	199.50	199.50
4954	4/25/2017	Valley Lawn Services 4505	Contract-walkway	252.00	252.00
4955	4/30/2017	Grismer, Camille Apr 2017	Garbage Contract	1,332.00	1,332.00
				Total for AP:	7,121.57

Certified Correct This April 21, 2017



**Resort Village of Fort San**  
**Statement of Financial Activities - Condensed**  
For the Period Ending March 31, 2017

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(11.43)	(72.42)		(72.42)	
<b>Net Municipal Taxes</b>	(11.43)	(72.42)	0.00	(72.42)	0.00
Penalties on Tax Arrears	171.54	542.92		542.92	
<b>Total Taxation:</b>	<b>160.11</b>	<b>470.50</b>	<b>0.00</b>	<b>470.50</b>	<b>0.00</b>
<b>Fees and Charges</b>					
General Office Services		60.00		60.00	
<b>Total Fees and Charges:</b>	<b>0.00</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>	<b>0.00</b>
<b>Conditional Grants</b>					
Federal	5,572.60	5,572.60		5,572.60	
<b>Total Conditional Grants:</b>	<b>5,572.60</b>	<b>5,572.60</b>	<b>0.00</b>	<b>5,572.60</b>	<b>0.00</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue		218.32		218.32	
<b>Total Investment Income and Commissions:</b>	<b>0.00</b>	<b>218.32</b>	<b>0.00</b>	<b>218.32</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>5,732.71</b>	<b>6,321.42</b>	<b>0.00</b>	<b>6,321.42</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Professional/Contract Services	972.37	17,582.77		(21,489.43)	
<b>Total General Government Services:</b>	<b>972.37</b>	<b>17,582.77</b>	<b>0.00</b>	<b>(21,489.43)</b>	<b>0.00</b>
<b>Protective Services</b>					
<b>Police Protection</b>					
Contractual Services		233.75		(233.75)	
<b>Total Police Protection:</b>	<b>0.00</b>	<b>233.75</b>	<b>0.00</b>	<b>(233.75)</b>	<b>0.00</b>
<b>Total Protective Services:</b>	<b>0.00</b>	<b>233.75</b>	<b>0.00</b>	<b>(233.75)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Professional/Contractual Services	840.00	840.00		(1,080.00)	
Utilities	908.20	2,712.43		(2,712.43)	
<b>Total Maintenance:</b>	<b>1,748.20</b>	<b>3,552.43</b>	<b>0.00</b>	<b>(3,792.43)</b>	<b>0.00</b>
<b>Snow Removal</b>					
Maintenance, Materials & Supplies				(900.00)	
<b>Total Snow Removal:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(900.00)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>1,748.20</b>	<b>3,552.43</b>	<b>0.00</b>	<b>(4,692.43)</b>	<b>0.00</b>
<b>Environmental Services</b>					
Professional/Contractual Services	4,400.28	7,000.86		(7,000.86)	
<b>Total Environmental Services:</b>	<b>4,400.28</b>	<b>7,000.86</b>	<b>0.00</b>	<b>(7,000.86)</b>	<b>0.00</b>
<b>Planning and Development Services</b>					
Professional/Contractual Services		45.00		(45.00)	
<b>Total Planning and Development Services:</b>	<b>0.00</b>	<b>45.00</b>	<b>0.00</b>	<b>(45.00)</b>	<b>0.00</b>
<b>Recreation and Cultural Services</b>					
Grants and Contributions		1,029.44		(1,029.44)	
<b>Total Recreation and Cultural Services:</b>	<b>0.00</b>	<b>1,029.44</b>	<b>0.00</b>	<b>(1,029.44)</b>	<b>0.00</b>
<b>Total EXPENDITURES:</b>	<b>7,120.85</b>	<b>29,444.25</b>	<b>0.00</b>	<b>(34,490.91)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	<b>5,732.71</b>	<b>6,321.42</b>	<b>0.00</b>	<b>6,321.42</b>	<b>0.00</b>
<b>EXPENDITURES</b>	<b>7,120.85</b>	<b>29,444.25</b>	<b>0.00</b>	<b>(34,490.91)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(1,388.14)</b>	<b>(23,122.83)</b>	<b>0.00</b>	<b>(28,169.49)</b>	<b>0.00</b>

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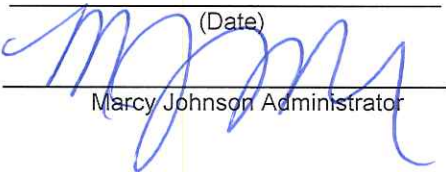
Resort Village of Fort San  
Statement of Financial Activities - Condensed  
For the Period Ending March 31, 2017

	Current	Year To Date	Budget	Variance	%
Change in Surplus	(1,388.14)	(23,122.83)	0.00	(28,169.49)	0.00

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(927.18)	(18,756.72)	145,603.78
Cash - Bank - Term Deposit		218.32	160,232.36
Total Cash and Investments:	(927.18)	(18,538.40)	305,886.14
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	81.82	19.33	4,211.94
Municipal - Tax Receivable - Arrears	(702.26)	(2,086.94)	4,744.28
Municipal - Tax Enforcement		(170.88)	1,090.56
Total Municipal Taxes Receivable:	(620.44)	(2,238.49)	10,046.78

Certified correct and in accordance with the records      Presented to council on

  
Blair Walkington Mayor

 (Date)  
Marcy Johnson Administrator

Resort Village of Fort San  
Bank Reconciliation - Detailed

Conesus Credit Union \*\*\*\*\*4487  
For Ending Date 3/28/2017

110-110-130 - Cash - Bank - Term Deposit

GL Balance to 3/28/2017 160,232.36

Service Charges: 0.00  
Interest Charges: 0.00  
Interest Revenue: 0.00

Adjusted Book Balance 160,232.36

Bank Statement Balance: 160,156.33

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	12/31/2016	ADJ JE	interst revenue	GL	76.03
Subtotal:					76.03

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 76.03

Adjusted Bank Balance 160,232.36

Notes

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Resort Village of Fort San  
Bank Reconciliation - Detailed

CIBC  
For Ending Date 3/31/2017

110-110-120 - Cash - Bank - Demand  
GL Balance to 3/31/2017

145,622.28

Service Charges: -18.50  
Interest Charges: 0.00  
Interest Revenue: 0.00

**Adjusted Book Balance** 145,603.78

**Bank Statement Balance:** 151,520.02 *12*

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	3/28/2017	Ch 4940	Federation of Canadian	AP	-90.87
2	3/28/2017	Ch 4941	Gord Krismer & Associates Ltd.	AP	-157.50
3	3/28/2017	Ch 4943	North Valley Waste Management	AP	-3,131.70
4	3/28/2017	Ch 4944	Sask Power	AP	-953.61
5	3/28/2017	Ch 4945	Taxservice	AP	-24.15
6	3/28/2017	Ch 4946	Valley Lawn Services	AP	-882.00
7	3/31/2017	Ch 4949	Prairie Valley S. D. #208	AP	-676.41
				Subtotal:	-5,916.24

Total Uncleared: -5,916.24

**Adjusted Bank Balance** 145,603.78

Notes

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