

RESORT VILLAGE OF FORT SAN
AGENDA
Regular Meeting of Council
7:00 p.m.

Tuesday, September 26 2017

1. Call to Order
2. Delegate
 - a. Gina Bell – Development in Fort San 7:05 p.m. In Camera
3. Approval of Agenda
4. Adoption of Minutes
 - a. August 22, 2017 – regular meeting
5. Business Arising From Minutes
6. Bylaws
7. Communication
 - a. North Valley Waste management Inc. Minutes June 19 & July 17
 - b. Gas Tax Fund
 - c. PARCS update #77
 - d. PARCS update #78
 - e. PARCS update #78.2
8. Reports
 - a. B. Redman – North Valley Waste Management Inc.
 - b. J. Naumetz – Regional Library
 - c. S. Helfrick - Calling Lakes District Planning Commission
 - d. M. Johnson – Administration
9. Accounts for Payment / Statement of Financial Activities / Bank Reconciliation
10. Unfinished Business
 - a. Echo Valley Resorts – demolition
11. New Business
 - a. Street Blade – sign replacement
 - b. Radar Signage – speed
 - c. Fort Qu'Appelle and District Chamber of Commerce – award donation
 - d. Town of Fort Qu'Appelle – park, recreation and cultural financials
12. Adjournment

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. Tuesday, September 26, 2017

Present:	Mayor:	Blair Walkington
	Council Members:	John Naumetz
		Brad Redman
		Steve Helfrick
		Don Williams
	Administrator:	Marcy Johnson

A quorum being present, Mayor B. Walkington called the meeting to order at 7:04 p.m.

17-104 AGENDA / D. WILLIAMS

"THAT the Fort San Resort Village agenda be adopted as presented."

CARRIED

17-105 MINUTES / J. NAUMETZ

"THAT the minutes of the Fort San Resort Village regular meeting of Council held August 22, 2017 be adopted as presented."

CARRIED

17-106 COMMUNICATION / S. HELFRICK

"THAT the following communication be filed as presented:

- a. North Valley Waste Management Inc. minutes June 19 & July 17
- b. Gas Tax Fund
- c. PARCS update #77
- d. PARCS update #78
- e. PARCS update #78.2."

CARRIED

17-107 REPORTS / J. NAUMETZ

"THAT the verbal reports from:

- a. B. Redman – North Valley Waste Management Inc.
- b. J. Naumetz – Regional Library – no report
- c. S. Helfrick – Calling Lakes District Planning Commission
- d. M. Johnson – Administration
be accepted as presented."

CARRIED

17-108 ACCOUNTS FOR PAYMENT / D. WILLIAMS

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 4998 to 5009 totalling \$174,092.98, is hereby approved by Resort Village Council for payment."

CARRIED

17-109 FINANCIAL STATEMENT/ D. WILLIAMS

"THAT the Statement of Financial Activities for the month of August 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-110 BANK RECONCILIATION / B. REDMAN

"THAT the Bank Reconciliation for the month of August 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-111 ECHO VALLEY RESORTS – DEMOLITION / S. HELFRICK

"THAT Resort Village of Fort San Council approve the demolition at Echo Valley Resorts for the Main Lodge and the Administration Building."

CARRIED

17-112 STREET BLADE SIGNS / S. HELFRICK

"THAT Resort Village of Fort San Council approve the purchase of street blade signs at a cost of \$500.00;

AND FURTHERMORE Resort Village of Fort San Council approve the naming of the service road at 800 to 996 Fort San Road to "Simes Ave."

CARRIED

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. Tuesday, September 26, 2017

17-113 FORT QU'APPELLE AND DISTRICT CHAMBER OF COMMERCE AWARD DONATION / B. REDMAN

"THAT Resort Village of Fort San Council approve the award donation to the Fort Qu'Appelle and District Chamber of Commerce for \$100.00."

CARRIED

17-114 ADJOURNMENT / B. REDMAN

"THAT the meeting of the Resort Village of Fort San Council be adjourned at 7:47 p.m."

CARRIED

Approved this

24

day of

October

, 2017.

Mayor

Administrator

Next meeting: Regular Meeting Tuesday, October 24, 2017 7:00 pm

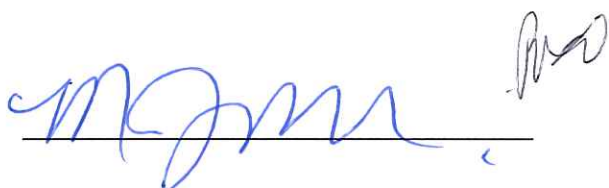
Report Date
9/22/2017 12:55 PM

Resort Village of Fort San
List of Accounts for Approval
As of 9/22/2017
Batch: 2017-00044 to 2017-00047

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4998	9/01/2017	R.M. of North Qu'Appelle No187 2017-00083	Office Services	3,416.66	3,416.66
999	9/01/2017	Prairie Valley S. D. #208 August 2017	Collection for August	160,771.92	160,771.92
5000	9/01/2017	Sask Power 08/21/17	Street Lights	953.61	953.61
5001	9/26/2017	Christoffel, Cory 09/11/17	Overpayment of Taxes	621.56	621.56
5002	9/26/2017	Fahlman, Bob 09/07/17	Refund Appeal Fee	25.00	25.00
5003	9/26/2017	Huber, Calvin K 09/13/17	Refund Overpayment of 2017Tax	1,184.97	1,184.97
5004	9/26/2017	R.M. of North Qu'Appelle No187 2017-00091	RM Services	111.36	111.36
5005	9/26/2017	Professional Building 17083185	Building Inspections	689.50	689.50
5006	9/26/2017	Stewart, Margaret 09/07/17	Refund Appeal Fee	25.00	25.00
5007	9/26/2017	Town of Fort Qu'appelle 2017-00072	Fire Agreement FQ	4,518.40	4,518.40
5008	9/26/2017	Zimmerman, Alfred 09/07/17	Refund Appeal Fee	25.00	25.00
5009	9/30/2017	Valley Lawn Services Sept /17	Monthly contract	1,750.00	1,750.00
				Total for AP:	174,092.98

Certified Correct This September 22, 2017



Resort Village of Fort San
Statement of Financial Activities - Condensed
For the Period Ending September 30, 2017

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy		170,682.55	172,062.00	(1,379.45)	0.80-
Abatements and Adjustments			1,000.00	(1,000.00)	100.00-
Discount on Current Year Taxes	(416.24)	(22,507.67)	(22,000.00)	(507.67)	2.31-
Net Municipal Taxes	(416.24)	148,174.88	151,062.00	(2,887.12)	1.91-
Penalties on Tax Arrears	117.47	1,356.34	1,500.00	(143.66)	9.58-
Total Taxation:	(298.77)	149,531.22	152,562.00	(3,030.78)	1.99-
Fees and Charges					
Custom Work	7.50	7.50		7.50	
Sale of Supplies and Gravel		1,266.00		1,266.00	
Licenses and Permits	50.00	3,300.00	4,500.00	(1,200.00)	26.67-
General Office Services	15.00	375.00	200.00	175.00	87.50
Total Fees and Charges:	72.50	4,948.50	4,700.00	248.50	5.29
Unconditional Transfers					
Unconditional Transfers		49,252.00	49,252.00		
Total Unconditional Transfers:	0.00	49,252.00	49,252.00	0.00	0.00
Conditional Grants					
Federal		11,369.60	11,145.00	224.60	2.02
Total Conditional Grants:	0.00	11,369.60	11,145.00	224.60	2.02
Investment Income and Commissions					
Investment and Income Revenue		365.56	2,000.00	(1,634.44)	81.72-
Total Investment Income and Commissions:	0.00	365.56	2,000.00	(1,634.44)	81.72-
Total REVENUES:	(226.27)	215,466.88	219,659.00	(4,192.12)	1.91-
EXPENDITURES					
General Government Services					
Wages			2,000.00	2,000.00	100.00
Benefits		423.88	300.00	(123.88)	41.29-
Professional/Contract Services	3,416.66	43,882.69	62,650.00	18,035.64	28.79
Maintenance, Material and Supplies		174.63	1,000.00	814.01	81.40
Grants and Contributions		704.70	500.00	(204.70)	40.94-
Other			500.00	500.00	100.00
Total General Government Services:	3,416.66	45,185.90	66,950.00	21,021.07	31.40
Protective Services					
Police Protection					
Contractual Services		233.75	8,000.00	7,766.25	97.08
Total Police Protection:	0.00	233.75	8,000.00	7,766.25	97.08
Fire Protection					
Professional/Contractual Services			4,740.00	221.60	4.68
Total Fire Protection:	0.00	0.00	4,740.00	221.60	4.68
Total Protective Services:	0.00	233.75	12,740.00	7,987.85	62.70
Transportation Services					
Maintenance					
Professional/Contractual Services		18,507.58	25,000.00	4,825.75	19.30
Utilities	908.20	7,253.43	10,500.00	3,246.57	30.92
Maintenance, Materials & Supplies		40,870.00	42,250.00	1,380.00	3.27
Capital Expenditures			14,000.00	14,000.00	100.00
Total Maintenance:	908.20	66,631.01	91,750.00	23,452.32	25.56
Snow Removal					
Maintenance, Materials & Supplies		900.00	6,000.00	5,000.00	83.33
Total Snow Removal:	0.00	900.00	6,000.00	5,000.00	83.33
Total Transportation Services:	908.20	67,531.01	97,750.00	28,452.32	29.11
Environmental Services					

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Resort Village of Fort San
Statement of Financial Activities - Condensed
For the Period Ending September 30, 2017


	Current	Year To Date	Budget	Variance	%
Professional/Contractual Services		21,427.80	52,500.00	31,072.20	59.19
Total Environmental Services:	0.00	21,427.80	52,500.00	31,072.20	59.19
Planning and Development Services					
Professional/Contractual Services		45.00		(45.00)	
Total Planning and Development Services:	0.00	45.00	0.00	(45.00)	0.00
Recreation and Cultural Services					
Grants and Contributions		2,058.87	5,000.00	2,941.13	58.82
Total Recreation and Cultural Services:	0.00	2,058.87	5,000.00	2,941.13	58.82
Total EXPENDITURES:	4,324.86	136,482.33	234,940.00	91,429.57	38.92
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	(226.27)	215,466.88	219,659.00	(4,192.12)	1.91-
EXPENDITURES	4,324.86	136,482.33	234,940.00	91,429.57	38.92
CHANGE IN NET FINANCIAL ASSETS	(4,551.13)	78,984.55	(15,281.00)	87,237.45	570.89
Change in Non-Financial Assets		(22.00)		(22.00)	
TRANSFERS			(6,283.00)	(6,283.00)	100.00-
Change in Surplus	(4,551.13)	79,006.55	(8,998.00)	80,976.45	899.94

Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(153,164.86)	68,894.01	233,254.51
Cash - Bank - Term Deposit		365.56	160,379.60
Total Cash and Investments:	(153,164.86)	69,259.57	393,684.11
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(3,042.03)	21,158.65	25,351.26
Municipal - Tax Receivable - Arrears	12.20	(5,221.56)	1,609.66
Municipal - Tax Enforcement		79.82	1,341.26
Total Municipal Taxes Receivable:	(3,029.83)	16,016.91	28,302.18

Certified correct and in accordance with the records

Presented to council on


Blair Walkington Mayor

Sept 26/17
(Date)

Marcy Johnson Administrator

Resort Village of Fort San
Bank Reconciliation - Detailed

CIBC
For Ending Date 8/31/2017

110-110-120 - Cash - Bank - Demand

GL Balance to 8/31/2017 386,437.87

Service Charges: -18.50
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance 386,419.37

Bank Statement Balance: 389,615.07

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	8/8/2017	TX 2017-0059	NSF Charge	TX	-7.00
2	8/8/2017	TX 2017-0065	NSF ADJ	TX	-7.00
3	8/22/2017	Ch 4990	Davies, Brian	AP	-25.00
4	8/22/2017	Ch 4992	Montague, Gail	AP	-25.00
5	8/22/2017	Ch 4993	North Valley Waste Management	AP	-3,131.70
Subtotal:					-3,195.70

Total Uncleared: -3,195.70

Adjusted Bank Balance 386,419.37

Notes

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