

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. Wednesday, March 1, 2017

Present:	Mayor:	Blair Walkington
	Council Members:	Steve Helfrick
		John Naumetz
		Brad Redman
		Don Williams
	Administrator:	Marcy Johnson

A quorum being present, Mayor B. Walkington called the meeting to order at 7:00 p.m.

17-016 AGENDA / D. WILLIAMS

"THAT the agenda be adopted with the addition of:
New Business
d. Home-Base Business – 419 Palmer Road."

CARRIED

17-017 MINUTES / J. NAUMETZ

"THAT the minutes of the regular meeting of Council held January 24, 2017 be adopted as presented."

CARRIED

17-018 BYLAW 2017-01 CODE OF ETHICS / D. WILLIAMS

"THAT Bylaw 2017-01 Code of Ethics Bylaw be read for the first time."

CARRIED

17-019 BYLAW 2017-01 CODE OF ETHICS / J. NAUMETZ

"THAT Bylaw 2017-01 Code of Ethics Bylaw be read for the second time."

CARRIED

17-020 BYLAW 2017-01 CODE OF ETHICS / D. WILLIAMS

"THAT Bylaw 2017-01 Code of Ethics Bylaw have all three readings at this meeting."

CARRIED UNANIMOUSLY

17-021 BYLAW 2017-01 CODE OF ETHICS / B. REDMAN

"THAT Bylaw 2017-01 Code of Ethics Bylaw be read for the third time and adopted."

CARRIED

17-022 COMMUNICATION / D. WILLIAMS

"THAT the following communication be filed as presented:

- a. PARCS – Membership
- b. 2016 Census
- c. Gas Tax Allocation
- d. SAMA – Invoice
- e. Emergency Management Meeting – Minutes February 3, 2017
- f. Calling Lakes District Planning Commission – Minutes November 15, 2016 and January 17, 2017
- g. North Valley Waste Management – Minutes November 21, 2016 and December 19, 2016
- h. Ombudsman – Municipal Conflict of Interests
- i. Communities in Bloom."

CARRIED

17-023 REPORTS / S. HELFRICK

"THAT the verbal reports from:

- a. B. Walkington – Calling Lakes District Planning Commission
- b. B. Redman – North Valley Waste Management Inc.
- c. J. Naumetz – Regional Library – No Report
- d. M. Johnson – Administration
be accepted as presented."

CARRIED

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17-024 ACCOUNTS FOR PAYMENT / D. WILLIAMS

"THAT the list of accounts attached hereto and forming a part of these minutes cheque numbers 4929 to 4938 totalling \$15,513.43, is hereby approved by Resort Village Council for payment."

CARRIED

17-025 FINANCIAL STATEMENT/ J. NAUMETZ

"THAT the Statement of Financial Activities for the month of January 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

17-026 BANK RECONCILIATION / S. HELFRICK

"THAT the Bank Reconciliation for the month of January 2017, attached and forming a part of these minutes, be accepted as presented."

CARRIED

Revision.
17-027 BOARD OF REVISION / D. WILLIAMS

"THAT Fort San Council appoint Gord Krismer & Associates Ltd. Board members:
Clint Krismer Chair
Gord Krismer Vice Chair
Jeff Hutton Member
Charmaine Luscombe Member
Reg Skinner Member
Brian Lynch Member
Don Van Beseleare Member
to the Board or Revision and Christina Krismer as Secretary to the Board."

CARRIED

17-028 775 FORT SAN ROAD BUILDING PERMIT / S. Helfrick.

"THAT Fort San Council approve the site plan for 775 Fort San Road so the developer can move forward with their building permit application."


CARRIED


17-029 ADJOURNMENT / B. REDMAN

"THAT the meeting of the Resort Village of Fort San be adjourned at 8:30 p.m."

CARRIED

Approved this 28 day of March, 2017.

 Mayor

 Administrator

Next meeting:
Regular Meeting Tuesday, March 28, 2017 7:00 pm

Date Printed
2/16/2017 10:58 AM

Resort Village of Fort San
Bank Reconciliation - Detailed

Conesus Credit Union *****4487
For Ending Date 1/29/2017

110-110-130 - Cash - Bank - Term Deposit

GL Balance to 1/29/2017 159,938.01

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	76.03

Adjusted Book Balance 160,014.04

Bank Statement Balance: 160,014.04

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance 160,014.04

Notes

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Resort Village of Fort San
Bank Reconciliation - Detailed

CIBC
For Ending Date 1/31/2017

<u>110-110-120 - Cash - Bank - Demand</u>	
GL Balance to 1/31/2017	158,479.41
Service Charges:	-18.50
Interest Charges:	0.00
Interest Revenue:	0.00
Adjusted Book Balance	158,460.91

Bank Statement Balance: **167,529.72**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	12/12/2016	Ch 4906	Redman, Brad	AP	-375.00
2	12/31/2016	Ch 4912	Grasslands News Group	AP	-38.81
3	12/31/2016	Ch 4918	Taxervice	AP	-863.10
4	1/24/2017	Ch 4922	Provincial Emergency	AP	-233.75
5	1/24/2017	Ch 4924	SUMA - Saskatchewan Urban	AP	-673.98
6	1/24/2017	Ch 4925	UMAAS	AP	-185.00
7	1/24/2017	Ch 4926	Valley Lawn Services	AP	-598.50
8	1/31/2017	Ch 4928	R.M. of North Qu'Appelle No187	AP	-3,416.66
9	1/31/2017	Ch 4929	Fort Winter Festival	AP	-500.00
10	1/31/2017	Ch 4930	Prairie Valley S. D. #208	AP	-1,243.18
11	1/31/2017	Ch 4931	Sask Power	AP	-940.83
Subtotal:					-9,068.81

Total Uncleared: -9,068.81


Adjusted Bank Balance **158,460.91**

Notes

Bw
mj

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4929	1/31/2017	Fort Winter Festival 02/17	02/17 Advertising	500.00	500.00
30	1/31/2017	Prairie Valley S. D. #208 01/17	01/17 Taxes	1,243.18	1,243.18
4931	1/31/2017	Sask Power 01/17	Street lights FS	940.83	940.83
4932	2/28/2017	Grismer, Camille Feb 2017	Contract	1,332.00	1,332.00
4933	2/28/2017	Kotrla, Norbert 2/17 Carnochan 02/17 Nameth 02/17 Halfinger	Carnochan - Insp. #8 Nameth Insp 4-6 & 7 Halfinger-Plan Review & Final	150.00 600.00 300.00	1,050.00
4934	2/28/2017	R.M. of North Qu'Appelle No187 2017-00020	Office Services Contract	3,416.66	3,416.66
4935	2/28/2017	SAMA - Saskatchewan Assessment 2160341	2017 Requisition	5,622.00	5,622.00
4936	2/28/2017	SARM 21035	Planning & Dev	47.25	47.25
4937	2/28/2017	Sask Power 02/17 Str.Light	Street lights	953.61	953.61
4938	2/28/2017	Taxervice 34766	Tax Enforcement- Conley	207.90	207.90
Total for AP:					15,313.43

Certified Correct This February 24, 2017



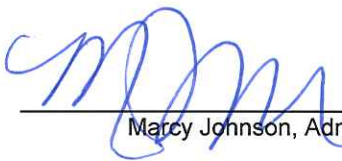
Resort Village of Fort San
Statement of Financial Activities - Summary
For the Period Ending January 31, 2017

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	138.80	138.80		138.80	
Fees and Charges	60.00	60.00		60.00	
Investment Income and Commissions	76.03	76.03		76.03	
Total Revenues:	274.83	274.83	0.00	274.83	0.00
Expenditures					
General Government Services	6,503.24	6,503.24		(16,789.90)	
Protective Services	233.75	233.75		(233.75)	
Transportation Services	896.03	896.03		(896.03)	
Environmental Health Services	1,268.58	1,268.58		(2,600.58)	
Planning and Development Services				(45.00)	
Recreation and Cultural Services	1,029.44	1,029.44		(1,029.44)	
Total Expenditures:	9,931.04	9,931.04	0.00	(21,594.70)	0.00
Change in Net Financial Assets	(9,656.21)	(9,656.21)	0.00	(21,319.87)	0.00
Change in Net Assets	(9,656.21)	(9,656.21)	0.00	(21,319.87)	0.00
Change in Surplus	(9,656.21)	(9,656.21)	0.00	(21,319.87)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(5,899.59)	(5,899.59)	158,460.91
Cash - Bank - Term Deposit	76.03	76.03	160,014.04
Total Cash:	(5,823.56)	(5,823.56)	318,524.95
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(163.64)	(163.64)	13,247.23
Municipal - Tax Receivable - Arrears	(906.03)	(906.03)	(3,293.07)
Municipal - Tax Enforcement	(200.00)	(200.00)	1,061.44
Total Municipal Taxes Receivable:	(1,269.67)	(1,269.67)	11,015.60

Certified correct and in accordance with the records

Presented to council on


Marcy Johnson, Administrator


(Date)
Blair Walkington, Mayor