

**RESORT VILLAGE OF FORT SAN  
AGENDA**

Thursday, February 26, 2015 7:00 pm

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes – January 22, 2015
4. Business Arising From Minutes
5. Correspondence
  - a. S. Davies - Lakeside Flood Debris
  - b. The Fort Times – Agriculture Edition
  - c. EMO - Minutes February 13, 2015
  - d. North Valley Waste Management Authority Inc. – Meeting Minutes December 16, 2014
  - e. Fort Qu'Appelle & District Chamber of Commerce Application
  - f. N. Trafanako – Fort San Sanatorium
  - g. SUMA – Revenue Sharing
  - h. Post Office
  - i. Fort times - Advertising
6. Reports
  - M. Johnson Acting Administrator – Office Matters
  - D. Strayer – Works , SUMA
  - D. Strayer – Library
  - J. Harding - CLPC , Branding, Heritage, SUMA
  - G. Chatterson – North Valley Waste Management , SUMA
7. Financial Reports/ Accounts for Payment / Bank Reconciliation
8. Unfinished Business
  - a. Lakeside Ave. Development Request – October 14, 2014
  - b. Bylaw Review
  - c. Heritage Property Act Investigations
  - d. Gordon's Subdivision - Drainage
  - e. 2014 PDAP Claim
  - f. Town of Fort Qu'Appelle – Fire Rescue & Fire Agreement
  - g. New Garbage Receptacles along the Trans Canada Trail
  - h. Service Agreement w R.M.
  - i. Easements
9. New Business
  - a. Mentor S. Pope
  - b. Water Security Agency – Qu'Appelle River Dam Emergency Plan
  - c. newsletter
  - d. Fort times.
10. Adjournment

  
1

**Resort Village of Fort San**  
**Regular meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 p.m. February 26, 2015**

Present:	Mayor:	D. Jim Harding
	Council Members:	Greg Chatterson
		Daryl Strayer
	Acting Administrator:	Marcy Johnson
	Absent:	Don Williams
		Chris Hahn

A quorum being present, Mayor J. Harding called the meeting to order at 7:04 p.m.

**15-019 AGENDA / G. CHATTERSON:**

"THAT the agenda be accepted with the following changes:

5. Correspondence:

h. Post Office

i. Fort Times

8. Unfinished Business

h. Service Contract

i. Easements – Lilac Grove

9. New Business:

c. Newsletter

d. Fort Times advertising "

CARRIED

**15-020 MINUTES / G. CHATTERSON:**

"THAT the minutes of the regular meeting of Council held January 22, 2015 be accepted as presented."

CARRIED

**15-021 LAKESIDE FLOOD DEBRIS / D. STRAYER:**

"THAT Council approves that the residents of 186 Lakeside can take the demolition debris to the regional landfill pending the demolition is related to the 2011 flood and the 2011 PDAP claim is still open. The RV of Fort San will pay for the cost invoiced from North Valley Waste Management. The RV Council needs confirmation from the residents that there was 2011 flood damage to 186 Lakeside leading to the demolition."

CARRIED

**15-022 SUMA REVENUE SHARING / G. CHATTERSON:**

"THAT Council approve the Mayor to sign the SUMA form letter to Premier Brad Wall to show the RV support of continued revenue sharing."

CARRIED

**15-023 POST OFFICE SERVIES IN RURAL SASKATCHEWAN / G. CHATTERSON:**

"THAT Council write the local post office to see if the viability of the local postal services in the Town of Fort Qu'Appelle are in jeopardy."

CARRIED

**15-024 FORT TIMES TOURIST GUIDE / D. STRAYER:**

"THAT Council approve the advertising in the Fort Times Tourist Guide at a cost of 1/3 a full page ad of \$375.00. This ad will be in conjunction with the RM of North Qu'Appelle and the Calling Lakes District Planning Commission to promote the Trans Canada Trail."

CARRIED

**Resort Village of Fort San  
Regular meeting of Council held in the Resort Village Council Chambers  
Fort Qu'Appelle Saskatchewan  
7:00 p.m. February 26, 2015**

**15-025 CORRESPONDENCE / D. STRAYER:**

"THAT the following correspondence, having been read, now be filed:

- a. S. Davies - Lakeside Flood Debris
- b. The Fort Times – Agriculture Edition
- c. EMO - Minutes February 13, 2015
- d. North Valley Waste Management Authority Inc. – Meeting Minutes December 16, 2014
- e. Fort Qu'Appelle & District Chamber of Commerce Application
- f. N. Trafanako – Fort San Sanatorium
- g. SUMA – Revenue Sharing
- h. Post Office – Rural Closures
- i. The Fort Times – Tourist Guide."

CARRIED

**15-026 HIGHWAY 56 CLAY FROM SLUMPING / G. CHATTERSON**

"THAT Council learn if there is an option from the Ministry of Highways to keep the dirt/clay from the highway 56 two slumping points."

CARRIED

**15-027 REPORTS / G. CHATTERSON:**

"THAT the verbal reports from:

Acting Administrator M. Johnson regarding office matters,  
Councillor D. Strayer regarding Fort Qu'Appelle Regional Library,  
Councillor D. Strayer regarding road work,  
Mayor J. Harding regarding Calling Lakes District Planning Commission, Branding, and  
Heritage,  
Councillor G. Chatterson regarding North Valley Waste and SUMA convention be accepted as  
presented."

CARRIED

**15-028 ACCOUNTS / D. STRAYER:**

"THAT the list of accounts paid by cheque number 4616 to 4631 totaling \$17,002.17 attached and forming a part of these minutes, be approved for payment."

CARRIED

**15-029 JANUARY 2015 BANK RECONCILIATION / G. CHATTERSON:**

"THAT the Bank Reconciliation for the month of December, 2014, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**15-030 JANUARY 2015 FINANCIAL STATEMENT/ G. CHATTERSON:**

"THAT the Statement of Financial Activities for the month of January 2015, attached and forming a part of these minutes, be accepted as presented."

CARRIED

**15-031 HERITAGE PROPERTY ORDER / D. STRAYER**

"THAT the Council immediately write the owners of the sanatorium heritage properties to request information, within two weeks, of their plans for addressing the most urgent matters (securing buildings, stopping roof leaks, mould removal and Bowl maintenance) arising from the Nov. 21, 2014 heritage inspection."

CARRIED

**15-032 WATER RUN OFF "FORT SAN COULEE" / D. STRAYER:**

"THAT Council request Water Security Agency to look into the water runoff coming from the north at highway 56 coulee."

CARRIED





Resort Village of Fort San  
Regular meeting of Council held in the Resort Village Council Chambers  
Fort Qu'Appelle Saskatchewan  
7:00 p.m. February 26, 2015

**15-033 NEW GARBAGE RECEPTICALS / D. STRAYER:**

"THAT Council approve the purchase from the RM of North Qu'Appelle for 6 garbage receptacles at a cost of \$200 each."

CARRIED

**5-034 MENTOR S. POPE / D. STRAYER**

"THAT Council acknowledge the hiring, by the RM of North Qu'Appelle No. 187, of Sharon Pope as Acting Administrator Marcy Johnson's mentor."

CARRIED

**15-035 ADJOURNMENT / G. CHATTERSON:**

"That the meeting of the Resort Village of Fort San be adjourned at 9:25 pm."

CARRIED

Approved this 26 day of March, 2015.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Acting Administrator

Next meeting: Thursday March 26, 2015 7:00 p.m.

Resort Village of Fort San

Bank reconciliation as at January 31, 2015

O/S	CHEQUES	Bank statement balance January 31	\$202,112.70
No.	Amount		
4604	1,100.00	Adjustments:	
4610	999.52		\$0.02
4612	165.00		
4613	397.95		
4616	103.36	Add - o/s deposit	
		Deduct - o/s cheques	2,765.83
		Adjusted Statement Balance	\$199,346.89
		General Ledger	
	2,765.83	Balance as at January 31	\$199,346.72
		Adjustments:	
		Cash Deposits - rounding off pennies	\$0.17
		Deduct -	
		Adjusted	
		General Ledger Balance	\$199,346.89



Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4616	31/01/2015	Prairie Valley S. D. #208 01/15 taxes	taxes collected	103.36	103.36
4617	26/02/2015	Federation of Canadian 35714	Membership fee	85.47	85.47
4618	26/02/2015	Fort Winter Festival 02/15 advertise	Advertising	250.00	250.00
4619	26/02/2015	Harding, Jim 02/15 expenses	Exp-SUMA conv	565.87	565.87
4620	26/02/2015	Jackson Bros. Bobcat Services .23 .38	Loader w/blade-5.5 hr Loader - 1hr	1,010.63 157.50	1,168.13
4621	26/02/2015	Kotrla, Norbert 02/15 Putz	Putz-Insp.#6	120.00	120.00
4622	26/02/2015	R.M. of North Qu'Appelle No187 RM15-001	Comm. planning per hour	60.00	60.00
4623	26/02/2015	SAMA - Saskatchewan Assessment IN2015146	2015 requisition	6,229.00	6,229.00
4624	26/02/2015	Sask Power 01/15 st.lights 02/15 st.lights	Street lights Street lights	918.68 907.65	1,826.33
4625	26/02/2015	Sask Tel CMR 01/15 office	Telephone	178.85	178.85
4626	26/02/2015	Strayer, Daryl 02/15 expense	SUMA conv. expenses	940.76	940.76
4627	26/02/2015	SUMA - Saskatchewan Urban INV-000065075	Membership	913.74	913.74
4628	26/02/2015	Urban Municipal Administrators 01/27 member	Membership fee increase	15.00	15.00
4629	26/02/2015	Urban Municipal Administrators 02/015 Admin	Admin-Permit & Cert.	225.00	225.00
4630	27/02/2015	Grismer, Camille 02/15 contract	Garbage contract	1,332.00	1,332.00
4631	27/02/2015	R.M. of North Qu'Appelle No187 02/15 contract	Office services contract	2,988.66	2,988.66
Total for AP:					17,002.17

Report Date  
26/02/2015 11:34 AM

Resort Village of Fort San  
**List of Accounts for Approval**  
As of 26/02/2015  
Batch: 2015-00005 to 2015-00008

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
-----------	------	--------------------------	-----------	----------------	----------------

Certified Correct This February 26, 2015



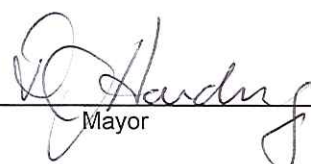
**Resort Village of Fort San**  
**Statement of Financial Activities - Condensed**  
For the Period Ending 31/01/2015


	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
Penalties on Tax Arrears	144.57	144.57		144.57	
<b>Total Taxation:</b>	<b>144.57</b>	<b>144.57</b>	<b>0.00</b>	<b>144.57</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>144.57</b>	<b>144.57</b>	<b>0.00</b>	<b>144.57</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Professional/Contract Services	3,286.69	3,286.69		(3,286.69)	
<b>Total General Government Services:</b>	<b>3,286.69</b>	<b>3,286.69</b>	<b>0.00</b>	<b>(3,286.69)</b>	<b>0.00</b>
<b>Environmental Services</b>					
Professional/Contractual Services	1,268.58	1,268.58		(1,268.58)	
<b>Total Environmental Services:</b>	<b>1,268.58</b>	<b>1,268.58</b>	<b>0.00</b>	<b>(1,268.58)</b>	<b>0.00</b>
<b>Recreation and Cultural Services</b>					
Grants and Contributions	999.52	999.52		(999.52)	
<b>Total Recreation and Cultural Services:</b>	<b>999.52</b>	<b>999.52</b>	<b>0.00</b>	<b>(999.52)</b>	<b>0.00</b>
<b>Total EXPENDITURES:</b>	<b>5,554.79</b>	<b>5,554.79</b>	<b>0.00</b>	<b>(5,554.79)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
REVENUES	144.57	144.57	0.00	144.57	0.00
EXPENDITURES	5,554.79	5,554.79	0.00	(5,554.79)	0.00
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(5,410.22)</b>	<b>(5,410.22)</b>	<b>0.00</b>	<b>(5,410.22)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(5,410.22)</b>	<b>(5,410.22)</b>	<b>0.00</b>	<b>(5,410.22)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash and Investments</b>			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(11,839.91)	(11,839.91)	199,346.72
Cash - Bank - Term Deposit			150,000.00
<b>Total Cash and Investments:</b>	<b>(11,839.91)</b>	<b>(11,839.91)</b>	<b>349,396.72</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	143.32	143.32	26,437.79
Municipal - Tax Receivable - Arrears	(197.84)	(197.84)	(18,310.22)
Municipal - Tax Enforcement			327.97
<b>Total Municipal Taxes Receivable:</b>	<b>(54.52)</b>	<b>(54.52)</b>	<b>8,455.54</b>

Certified correct and in accordance with the records

Presented to council on

  
Mayor

Feb 26/15  
(Date)  
  
Clerk

