

RESORT VILLAGE OF FORT SAN
AGENDA
Thursday, June 25, 2015

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes – May 28, 2015
4. Business Arising From Minutes
5. Correspondence
 - a) Kid Sport - Financial Assistance
 - b) PARCS UPDATE #52
 - c) Government of Saskatchewan Revenue Sharing
 - d) A Guide to large Scale Composting for Municipalities
 - e) Canadian Tree Services - Dutch Elm Disease Advisory
6. Reports
 - M. Johnson – Office Matters – EMO – Legal matters
 - D. Strayer – Works
 - D. Strayer – Library
 - J. Harding – CLPC – Lower Qu'Appelle Watershed
 - G. Chatterson – North Valley Waste Management
7. Financial Reports/ Accounts for Payment / Bank Reconciliation
8. Unfinished Business
 - a. Lakeside Ave. Development Request – October 14, 2014
 - b. Bylaw Review
 - c. Heritage Property Act Investigations
 - d. Gordon's Subdivision - Drainage
 - e. 2014 PDAP Claim
 - f. Town of Fort Qu'Appelle – Fire Rescue & Fire Agreement
 - g. 2015 SUMA resolutions
 - h. Sask Alert
 - i. Spraying of weeds in the Resort Village
 - j. *Directory*
9. New Business
 - a. Driveway development 630 Fort San Road
 - b. Garbage Concerns
 - c. Office Duties – Service Agreement
 - d. Highways Meeting June 17, 2015
 - e. Reserve resolution
 - f. Environment Policy
 - g. AGM Agenda
10. Adjournment


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**Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. June 25, 2015**

Present:	Mayor:	D. Jim Harding
	Council Members:	Greg Chatterson
		Daryl Strayer
		Chris Hahn
	Acting Administrator:	Marcy Johnson
	Absent:	D. Williams

A quorum being present, Mayor J. Harding called the meeting to order at 7:04 p.m.

Councillor G. Chatterson arrived at 7:05 p.m.

15-080 AGENDA / D. STRAYER:

"THAT the agenda be adopted with the following additions:
a) Unfinished Business j) Directory."

CARRIED

15-081 MINUTES / C. HAHN:

"THAT the minutes of the regular meeting of Council held May 28, 2015 be accepted as presented."

CARRIED

15-082 CORRESPONDENCE / G. CHATTERSON:

"THAT the following correspondence, having been read, now be filed:
a) KidSport - Financial Assistance
b) PARCS UPDATE #52
c) Government of Saskatchewan Revenue Sharing
d) A Guide to Large Scale Composting for Municipalities
e) Canadian Tree Services - Dutch Elm Disease Advisory

CARRIED

15-083 REPORTS / G. CHATTERSON:

"THAT the verbal reports from:
Acting Administrator M. Johnson regarding office matters-EMO-legal matters,
Councillor D. Strayer regarding road work - library
Councillor G. Chatterson regarding North Valley Waste
Mayor J. Harding Lower Qu'Appelle Water Shed be accepted as presented."

CARRIED

15-084 ACCOUNTS / G. CHATTERSON:

"THAT the list of accounts paid by cheque number 4672 to 4680 totaling \$10,948.21 attached and forming a part of these minutes, be approved for payment."

CARRIED

15-085 MAY 2015 BANK RECONCILIATION /G. CHATTERSON:

"THAT the Bank Reconciliation for the month of May, 2015 attached and forming a part of these minutes, be accepted as presented."

CARRIED

15-086 MAY 2015 FINANCIAL STATEMENT/ G. CHATTERSON:

"THAT the Statement of Financial Activities for the month of May 2015, attached and forming a part of these minutes, be accepted as presented."

CARRIED

Resort Village of Fort San
Regular meeting of Council held in the Resort Village Council Chambers
Fort Qu'Appelle Saskatchewan
7:00 p.m. June 25, 2015

15-087 TRANSFER TO RESERVES / C. HAHN

"THAT the Resort Village Council acknowledges that in 2014 transfers to reserves were \$7,183 (seven thousand one hundred eighty three dollars)"

CARRIED

15-088 SEWAGE SURVEY / D. STRAYER

"THAT the Resort Village Council participate in the Lower Qu'Appelle Watershed Stewards sewage survey;
AND FURTHERMORE, the RV will receive the results at completion."


CARRIED

15-089 ADJOURNMENT / G. CHATTERSON:

"That the meeting of the Resort Village of Fort San be adjourned at 9:26 pm."

CARRIED

Approved this 23 day of July, 2015.



Mayor



Acting Administrator

Next meeting:
Regular Meeting Thursday, July 23, 2015 7:00 p.m.

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4672	31/05/2015	Prairie Valley S. D. #208 05/15 taxes	taxes collected	623.93	623.93
4673	15/06/2015	Sask Tel CMR 05/15 office	Telephone	177.88	177.88
4674	25/06/2015	Johnson Marcy 06/15 expenses	expenses	897.86	897.86
4675	25/06/2015	Kotrla, Norbert 05/15 Klotz15-3 06/15 Stinson 06/15 Klotz 06/15 Davis	15-003-Klotz-Plan Review Stinson-Plan Review 15-002-Klotz-Plan Review Davis - Final	60.00 120.00 120.00 120.00	420.00
4676	25/06/2015	Sask Power 06/15 str. ligh	street lights	893.87	893.87
4677	25/06/2015	Southeast Regional Library 07/15 Fees	2nd Installment	999.51	999.51
4678	25/06/2015	Valley Lawn Services 2982	Walking trail & garbage cans	2,614.50	2,614.50
4679	30/06/2015	Grismer, Camille 06/15 contract	garbage contract	1,332.00	1,332.00
4680	30/06/2015	R.M. of North Qu'Appelle No187 06/15 contract	office services contract	2,988.66	2,988.66
Total for AP:					10,948.21

Certified Correct This June 24, 2015





Resort Village of Fort San
Bank Reconciliation - Detailed

CIBC

For Ending Date 31/05/2015

110-110-120 - Cash - Bank - Demand
GL Balance to 31/05/2015

143,720.47

Service Charges: -18.00
Interest Charges: 0.00
Interest Revenue: 0.00

Adjusted Book Balance 143,702.47

Bank Statement Balance: 164,674.85

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	23/04/2015	Ch 4647	Lower Qu'Appelle Watershed	AP	-315.00
2	30/04/2015	Ch 4656	Prairie Valley S. D. #208	AP	-1,384.81
3	20/05/2015	GR--150013-001	REV-Deposit Entry	RC	-50.00
4	28/05/2015	Ch 4657	Calling Lakes Planning	AP	-173.91
5	28/05/2015	Ch 4658	Dudley & Company	AP	-2,970.00
6	28/05/2015	Ch 4659	Jackson Bros. Bobcat Services	AP	-189.00
7	28/05/2015	Ch 4660	Kotrla, Norbert	AP	-420.00
8	28/05/2015	Ch 4661	Melcher Media & Design	AP	-1,650.00
9	28/05/2015	Ch 4662	R.M. of North Qu'Appelle No187	AP	-1,331.25
10	28/05/2015	Ch 4663	North Valley Waste Management	AP	-3,122.00
11	28/05/2015	Ch 4664	Provincial Assoc. Of Resort	AP	-295.00
12	28/05/2015	Ch 4665	Sask Power	AP	-1,801.15
13	28/05/2015	Ch 4666	Sask Tel CMR	AP	-181.67
14	28/05/2015	Ch 4667	Town of Fort Qu'appelle	AP	-1,250.00
15	28/05/2015	Ch 4668	Urban Municipal Administrators	AP	-189.00
16	28/05/2015	Ch 4669	Valley Lawn Services	AP	-2,037.00
17	29/05/2015	Ch 4671	R.M. of North Qu'Appelle No187	AP	-2,988.66
18	31/05/2015	Ch 4672	Prairie Valley S. D. #208	AP	-623.93
Subtotal:					-20,972.38

Total Uncleared: -20,972.38

Adjusted Bank Balance 143,702.47

Notes



Resort Village of Fort San
Bank Reconciliation - Detailed

Conesus Credit Union *****4487
For Ending Date 31/05/2015

110-110-130 - Cash - Bank - Term Deposit

GL Balance to 31/05/2015 153,225.00

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	3,294.34

Adjusted Book Balance 156,519.34

Bank Statement Balance: 156,519.34

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

Adjusted Bank Balance 156,519.34

Notes



Resort Village of Fort San
Statement of Financial Activities - Condensed
For the Period Ending May-31-15

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
Discount on Current Year Taxes	(20.78)	(234.92)		(234.92)	
Net Municipal Taxes	(20.78)	(234.92)	0.00	(234.92)	0.00
Penalties on Tax Arrears	90.20	592.38		592.38	
Total Taxation:	69.42	357.46	0.00	357.46	0.00
Fees and Charges					
Licenses and Permits	770.00	770.00		770.00	
General Office Services	15.00	70.00		70.00	
Total Fees and Charges:	785.00	840.00	0.00	840.00	0.00
Conditional Grants					
Federal		5,310.80		5,310.80	
Total Conditional Grants:	0.00	5,310.80	0.00	5,310.80	0.00
Investment Income and Commissions					
Investment and Income Revenue	3,294.34	3,294.34		3,294.34	
Total Investment Income and Commissions:	3,294.34	3,294.34	0.00	3,294.34	0.00
Total REVENUES:	4,148.76	9,802.60	0.00	9,802.60	0.00
EXPENDITURES					
General Government Services					
Benefits		75.93		(75.93)	
Professional/Contract Services	8,592.91	31,923.83		(31,923.83)	
Utilities	173.58	703.61		(703.61)	
Grants and Contributions	(5,159.08)	9,528.42		(9,528.42)	
Total General Government Services:	3,607.41	42,231.79	0.00	(42,231.79)	0.00
Protective Services					
Fire Protection					
Professional/Contractual Services	1,100.00	4,258.95		(4,258.95)	
Total Fire Protection:	1,100.00	4,258.95	0.00	(4,258.95)	0.00
Total Protective Services:	1,100.00	4,258.95	0.00	(4,258.95)	0.00
Transportation Services					
Maintenance					
Professional/Contractual Services	1,940.00	9,838.72		(9,838.72)	
Utilities	1,716.01	4,307.98		(4,307.98)	
Maintenance, Materials & Supplies	1,380.00	1,380.00		(1,380.00)	
Total Maintenance:	5,036.01	15,526.70	0.00	(15,526.70)	0.00
Total Transportation Services:	5,036.01	15,526.70	0.00	(15,526.70)	0.00
Environmental Services					
Professional/Contractual Services	4,390.58	12,586.90		(12,586.90)	
Total Environmental Services:	4,390.58	12,586.90	0.00	(12,586.90)	0.00
Planning and Development Services					
Grants and Contributions	173.91	173.91		(173.91)	
Total Planning and Development Services:	173.91	173.91	0.00	(173.91)	0.00
Recreation and Cultural Services					
Grants and Contributions		999.52		(999.52)	
Total Recreation and Cultural Services:	0.00	999.52	0.00	(999.52)	0.00
Total EXPENDITURES:	14,307.91	75,777.77	0.00	(75,777.77)	0.00
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	4,148.76	9,802.60	0.00	9,802.60	0.00

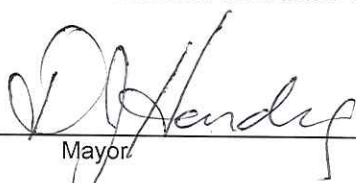
Resort Village of Fort San
Statement of Financial Activities - Condensed
For the Period Ending May-31-15

	Current	Year To Date	Budget	Variance	%
EXPENDITURES	14,307.91	75,777.77	0.00	(75,777.77)	0.00
CHANGE IN NET FINANCIAL ASSETS	(10,159.15)	(65,975.17)	0.00	(65,975.17)	0.00
Change in Surplus	(10,159.15)	(65,975.17)	0.00	(65,975.17)	0.00

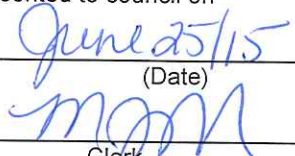
Account Balances	Current	Year to Date	Balance
Cash and Investments			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(13,332.77)	(67,484.16)	143,702.47
Cash - Bank - Term Deposit	3,294.34	3,294.34	156,519.34
Total Cash and Investments:	(10,038.43)	(64,189.82)	300,271.81
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(49.56)	(979.97)	4,216.16
Municipal - Tax Receivable - Arrears	(552.81)	(4,312.37)	(1,081.66)
Municipal - Tax Enforcement			83.22
Total Municipal Taxes Receivable:	(602.37)	(5,292.34)	3,217.72

Certified correct and in accordance with the records

Presented to council on



Mayor



(Date)
Clerk