

**RESORT VILLAGE OF FORT SAN**  
**AGENDA**  
**Thursday, March 26, 2015**

1. Call to Order
2. Adoption of Agenda
3. Delegation – North Valley Waste Management Authority – R. Cowan 7:15pm
4. Approval of minutes – February 24, 2015
5. Business Arising From Minutes
6. Correspondence
  - a. NVWM – Minutes January 19 & February 23, 2015
  - b. East Central Transportation Planning Committee AGM – April 15, 2015
  - c. Gas Tax
  - d. Premier of Saskatchewan – Revenue Sharing
  - e. F. Korevmaker – Heritage Property
  - f. Canada Post – K. Rogers
  - g. Echo Valley Resorts –
  - h. SAMA – AGM April 14, 2015
7. Reports
  - M. Johnson Acting Administrator – Office Matters
  - D. Strayer – Works
  - D. Strayer – Library
  - J. Harding – CLPC – EMO
  - G. Chatterson – North Valley Waste Management
8. Financial Reports/ Accounts for Payment / Bank Reconciliation
9. Unfinished Business
  - a. Lakeside Ave. Development Request – October 14, 2014
  - b. Bylaw Review
  - c. Heritage Property Act Investigations
  - d. Gordon's Subdivision - Drainage
  - e. 2014 PDAP Claim
  - f. Town of Fort Qu'Appelle – Fire Rescue & Fire Agreement
  - g. Directory – Munisoft
  - h. Newsletter
  - i. *Service agreement*
10. New Business
  - a. Auditor letter and Financial Statement approval
  - b. 2015 SUMA resolutions
  - c. Trans Canada Trial
11. Adjournment

**Resort Village of Fort San  
Regular meeting of Council held in the Resort Village Council Chambers  
Fort Qu'Appelle Saskatchewan  
7:00 p.m. March 26, 2015**

Present:	Mayor:	D. Jim Harding
	Council Members:	Greg Chatterson
		Daryl Strayer
		Don Williams
	Acting Administrator:	Marcy Johnson
	Absent:	Chris Hahn

A quorum being present, Mayor J. Harding called the meeting to order at 7:01 p.m.

**15-035 AGENDA / G. CHATTERSON:**

"THAT the agenda be accepted with the following changes:

- 8. Unfinished Business
  - h. Service Contract."

CARRIED

**15-036 MINUTES / D. STRAYER :**

"THAT the minutes of the regular meeting of Council held February 26, 2015 be accepted as presented."

CARRIED

*Councillor D. Williams arrived at 7:05*

**15-037 CORRESPONDENCE / G. CHATTERSON :**

"THAT the following correspondence, having been read, now be filed:

- a. NVWM – Minutes January 19 & February 23, 2015
- b. East Central Transportation Planning Committee AGM – April 15. 2015
- c. Gas Tax
- d. Premier of Saskatchewan – Revenue Sharing
- e. F. Korevmaker – Heritage Property
- f. Canada Post – K. Rogers
- g. Echo Valley Resorts –
- h. SAMA – AGM April 14, 2015."

CARRIED

**DELEGATION R. COWAN SECRETARY TREASURE NORTH VALLEY WASTE MANAGEMENT AUTHORITY**

Discussion on the recycle bins and who has the authority to remove them. NVWM has that authority they have been charged for the 3 bins that were removed from the Resort Village. NVWM and the RV will look into making a structure to ensure the bins will not be blown or knocked over.

**15-038 CF ASPHALT ESTIMATES FOR 2015 WORKS / D. STRAYER**

"THAT Council approve the estimates from CF Asphalt, for paving projects for the 2015 year at a cost of \$76,869.98. Projects include Crow's Nest; Rourke St. and Raven St.; "Decoby Lane", and repaving of road on Patrick Crescent."

CARRIED

**Resort Village of Fort San**  
**Regular meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 p.m. March 26, 2015**

**15-039 REPORTS / G. CHATTERSON:**

"THAT the verbal reports from:  
Acting Administrator M. Johnson regarding office matters,  
Councillor D. Strayer regarding Fort Qu'Appelle Regional Library,  
Councillor D. Strayer regarding road work,  
Mayor J. Harding regarding Calling Lakes District Planning Commission  
Councillor G. Chatterson regarding North Valley Waste be accepted as presented."

CARRIED

**15-040 ACCOUNTS / D. WILLIAMS:**

"THAT the list of accounts paid by cheque number 4632 to 4641 totaling \$30,444.23 attached and forming a part of these minutes, be approved for payment."

CARRIED

**15-041 FEBRUARY 2015 BANK RECONCILIATION / G. CHATTERSON:**

"THAT the Bank Reconciliation for the month of February, 2015 attached and forming a part of these minutes, be accepted as presented."

CARRIED

**15-042 FEBRUARY 2015 FINANCIAL STATEMENT / G. CHATTERSON:**

"THAT the Statement of Financial Activities for the month of February 2015, attached and forming a part of these minutes, be accepted as presented."

CARRIED

*Councillor D. Williams left the meeting at 8:35 p.m.*

**15-043 HERITAGE PROPERTY INVESTIGATION / D. STRAYER**

"THAT Council request that the work listed and outlined in the February 27, 2015 to the owners of the Sanatorium Heritage buildings be completed by May 31, 2015 and an inspection be done June 1, 2015 at 1:00 p.m."

CARRIED

**15-044 LEGAL FEES - PHILLIPS LEGAL PROFESSIONAL CORPORATION / D. STRAYER**

"THAT Council approve the payment of legal fees to Phillips Legal Professional Corporation for Heritage cost in the amount of \$1,250.35."

CARRIED

**15-045 PDAP ENGINEER / D. STRAYER**

"THAT Council approve the hiring of AE Engineering, Jaylyn Obrigewitsch, P. Eng, conditional upon a satisfactory quote. Scope of work to include the points outlined in the letter of non-compliance dated March 10, 2015 as well as the work the work to the end of Barnett Dr."

CARRIED

**15-046 WSA PERMIT 2014-YORK-418-YK9 / G. CHATTERSON**

"THAT Council send a letter to Arron Schweizer, Aquatic Habitat Protection Specialist Environmental and Municipal Management Services with the WSA, cc'ing Robin Tod and Tim Scrups to ask questions about the issuing the WSA permit 2014- YORK 418-YK9 and the letter of non-compliance dated March 10, 2015."

CARRIED

**15-047 TOWN OF FORT QU'APPELLE SERVICE AGREEMENT / D. STRAYER**

"THAT Council approve the payment for the Fire Service with the Town of Fort Qu'Appelle at the previous agreement of \$3,000 until negotiations continue."

CARRIED

**Resort Village of Fort San**  
**Regular meeting of Council held in the Resort Village Council Chambers**  
**Fort Qu'Appelle Saskatchewan**  
**7:00 p.m. March 26, 2015**

**15-048 FIRE SUPPRESSION REPONSE INVOICE / G. CHATTERSON**

"THAT Council approve the payment to the Town of Fort Qu'Appelle in the amount of \$158.95 for fire suppression response population bases billing from the Regina Qu'Appelle Health Region."

CARRIED

**15-049 AGM 2015 / G. CHATTERSON**

"THAT the Resort Village of Fort San AGM be held on July 25, 2015 location TBA."

CARRIED

**15-050 ADJOURNMENT / G. CHATTERSON:**

"That the meeting of the Resort Village of Fort San be adjourned at 9:40 pm."

CARRIED

Approved this 23 day of April, 2015.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Acting Administrator

**Next meeting: Thursday April 23, 2015 7:00 p.m.**



Report Date  
23/03/2015 2:16 PM

Resort Village of Fort San  
**List of Accounts for Approval**  
As of 23/03/2015  
Batch: 2015-00010 to 2015-00015

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP GENERAL					
Computer Cheques:					
4632	28/02/2015	Prairie Valley S. D. #208 02/15 taxes	taxes collected	4,228.62	4,228.62
4633	06/03/2015	Sask Tel CMR 02/15 office	telephone, etc	188.81	188.81
4634	26/03/2015	Apex Enterprizes LTD. 1108 1109	PDAP 2011-EVCC PDAP 2011-EVCC	4,488.75 10,933.13	15,421.88
4635	26/03/2015	Chatterson, Greg 02/15 expenses	SUMA conv. expenses	40.89	40.89
4636	26/03/2015	Jackson Bros. Bobcat Services 7 .42	6hr w/loader & blade 6hr w/loader & blade	1,102.50 1,102.50	2,205.00
4637	26/03/2015	Johnson Marcy 03/15 expense	Mileage to ch. FS creek	22.50	22.50
4638	26/03/2015	North Valley Waste Management 150315	Quarterly contribution	3,122.00	3,122.00
4639	26/03/2015	Sask Power 03/15 str.light	Street lights	893.87	893.87
4640	31/03/2015	Grismer, Camille 03/15 contract	Garbage contract	1,332.00	1,332.00
4641	31/03/2015	R.M. of North Qu'Appelle No187 03/15 contract	Office services contract	2,988.66	2,988.66
Total for AP:					30,444.23

Certified Correct This March 23, 2015



Resort Village of Fort San  
Bank Reconciliation - Detailed

CIBC  
For Ending Date 28/02/2015

110-110-120 - Cash - Bank - Demand  
GL Balance to 28/02/2015

190,278.99

Service Charges: -18.00  
Interest Charges: 0.00  
Interest Revenue: 0.00

Adjusted Book Balance 190,260.99

Bank Statement Balance: 211,712.66

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	31/01/2015	BR1	Harding, J. (Outstanding cheque)	GL	-1,100.00
2	31/01/2015	BR1	UMAAS (Outstanding cheque)	GL	-165.00
3	28/02/2015	4627	SUMA (Outstanding cheque)	GL	-913.74
4	28/02/2015	4625	SaskTel CMR (Outstanding cheque)	GL	-178.85
5	28/02/2015	4624	SaskPower (Outstanding cheque)	GL	-1,826.33
6	28/02/2015	4628	UMAAS (Outstanding cheque)	GL	-15.00
7	28/02/2015	4631	RM of North Qu'Appelle(Outstanding cheq)	GL	-2,988.66
8	28/02/2015	4630	Grismer, C. (Outstanding cheque)	GL	-1,332.00
9	28/02/2015	4629	UMAAS (Outstanding cheque)	GL	-225.00
10	28/02/2015	4623	SAMA (Outstanding cheque)	GL	-6,229.00
11	28/02/2015	4618	Fort Winter Festival (Outstanding cheque	GL	-250.00
12	28/02/2015	4617	FCM (Outstanding cheque)	GL	-85.47
13	28/02/2015	AP 2015-00010	Cheque number 4632	AP	-4,228.62
14	28/02/2015	4619	Harding, J. (Outstanding cheque)	GL	-565.87
15	28/02/2015	4622	RM of North Qu'Appelle(Outstanding cheq)	GL	-60.00
16	28/02/2015	4621	Kotrla, N. (Outstanding cheque)	GL	-120.00
17	28/02/2015	4620	Jackson Bros Bobcat (Outstanding cheque)	GL	-1,168.13
Subtotal:					-21,451.67

Total Uncleared: -21,451.67

Adjusted Bank Balance 190,260.99

Notes

Resort Village of Fort San  
Bank Reconciliation - Detailed

Conesus Credit Union \*\*\*\*\*4487  
For Ending Date 28/02/2015

110-110-130 - Cash - Bank - Term Deposit

**GL Balance to 28/02/2015** **153,225.00**

Service Charges:	0.00
Interest Charges:	0.00
Interest Revenue:	0.00

**Adjusted Book Balance** **153,225.00**

**Bank Statement Balance:** **153,225.00**

Deposits in Transit

Subtotal: 0.00

Outstanding Payments

Subtotal: 0.00

Total Uncleared: 0.00

**Adjusted Bank Balance** **153,225.00**

Notes



**Resort Village of Fort San**  
**Statement of Financial Activities - Condensed**  
For the Period Ending February-28-15

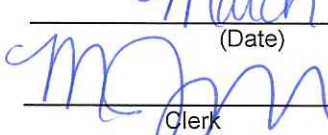
	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
<b>Municipal Taxes</b>					
Discount on Current Year Taxes	(116.20)	(116.20)		(116.20)	
<b>Net Municipal Taxes</b>	(116.20)	(116.20)	0.00	(116.20)	0.00
Penalties on Tax Arrears	141.62	286.19		286.19	
<b>Total Taxation:</b>	<b>25.42</b>	<b>169.99</b>	<b>0.00</b>	<b>169.99</b>	<b>0.00</b>
<b>Total REVENUES:</b>	<b>25.42</b>	<b>169.99</b>	<b>0.00</b>	<b>169.99</b>	<b>0.00</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Professional/Contract Services	12,339.99	15,626.53		(15,626.53)	
Utilities	170.70	170.70		(170.70)	
<b>Total General Government Services:</b>	<b>12,510.69</b>	<b>15,797.23</b>	<b>0.00</b>	<b>(15,797.23)</b>	<b>0.00</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Professional/Contractual Services	1,112.50	1,112.50		(1,112.50)	
Utilities	1,740.67	1,740.67		(1,740.67)	
<b>Total Maintenance:</b>	<b>2,853.17</b>	<b>2,853.17</b>	<b>0.00</b>	<b>(2,853.17)</b>	<b>0.00</b>
<b>Total Transportation Services:</b>	<b>2,853.17</b>	<b>2,853.17</b>	<b>0.00</b>	<b>(2,853.17)</b>	<b>0.00</b>
<b>Environmental Services</b>					
Professional/Contractual Services	1,268.58	2,537.16		(2,537.16)	
<b>Total Environmental Services:</b>	<b>1,268.58</b>	<b>2,537.16</b>	<b>0.00</b>	<b>(2,537.16)</b>	<b>0.00</b>
<b>Recreation and Cultural Services</b>					
Grants and Contributions		999.52		(999.52)	
<b>Total Recreation and Cultural Services:</b>	<b>0.00</b>	<b>999.52</b>	<b>0.00</b>	<b>(999.52)</b>	<b>0.00</b>
<b>Total EXPENDITURES:</b>	<b>16,632.44</b>	<b>22,187.08</b>	<b>0.00</b>	<b>(22,187.08)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	<b>25.42</b>	<b>169.99</b>	<b>0.00</b>	<b>169.99</b>	<b>0.00</b>
<b>EXPENDITURES</b>	<b>16,632.44</b>	<b>22,187.08</b>	<b>0.00</b>	<b>(22,187.08)</b>	<b>0.00</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(16,607.02)</b>	<b>(22,017.09)</b>	<b>0.00</b>	<b>(22,017.09)</b>	<b>0.00</b>
<b>Change in Surplus</b>	<b>(16,607.02)</b>	<b>(22,017.09)</b>	<b>0.00</b>	<b>(22,017.09)</b>	<b>0.00</b>

Account Balances	Current	Year to Date	Balance
<b>Cash and Investments</b>			
Cash - On Hand - Petty Cash			50.00
Cash - Bank - Demand	(9,085.88)	(20,925.64)	190,260.99
Cash - Bank - Term Deposit			153,225.00
<b>Total Cash and Investments:</b>	<b>(9,085.88)</b>	<b>(20,925.64)</b>	<b>343,535.99</b>
<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(634.28)	(490.96)	4,705.17
Municipal - Tax Receivable - Arrears	(2,085.94)	(2,283.78)	946.93
Municipal - Tax Enforcement			83.22
<b>Total Municipal Taxes Receivable:</b>	<b>(2,720.22)</b>	<b>(2,774.74)</b>	<b>5,735.32</b>

Certified correct and in accordance with the records

Presented to council on

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

(Date)