

November 25, 2014

Minutes of the first meeting of the Council of the Rural Municipality of North Qu'Appelle No. 187 held on Tuesday, November 25, 2014 at the municipal office in Fort Qu'Appelle.

Present were:	Reeve Councillors, Division 1 Division 2 Division 3 Division 4 Division 5 Division 6 Division 7	Harry J. McDonald Tom Braithwaite Leonard Horsman D. George MacPherson Gordon Peagam Marcel N. DeDecker John Linklater Ken Hutchinson
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14-244	Electronic Attendance	Braithwaite: That Ken Hutchinson join the meeting through electronic means via Skype.
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CARRIED

14-245	Minutes	Horsman: That the minutes of the October 29, 2014 meeting be approved.
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CARRIED

Reeve Harry McDonald reported on the Public Meeting held Thursday November 13, 2014 at the Fort Qu'Appelle Legion Hall.

14-246	Financial Statement	MacPherson: That the statement of financial activities for the period ending October 31, 2014 be accepted as presented.
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CARRIED

Darwin Duesterbeck attended the meeting to discuss blading, purchase of carbide blades, safety inspection for Peterbilt, trailer repairs and contract snow plow operator.

14-247	Plow Operator	Peagam: That Leonard Meyer be contracted on an as-needed basis to operate the plow truck at a rate of \$30.00 hourly plus mileage from Qu'Appelle to Fort Qu'Appelle in Darwin's absence.
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CARRIED

14-248	Acting Administrator	DeDecker: That Marcy Johnson be appointed as the Acting Administrator effective December 1, 2014 with a three month probationary period.
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CARRIED

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14-249 Salary Linklater: That Council approve Marcy Johnson's salary of Forty-Four Thousand Nine Hundred Ninety Dollars (\$44,990.00) annually, including vacation pay, statutory holiday pay, and benefits; with a review to be completed upon passing of final LGA class and probationary period.

CARRIED

14-250 Acting Administrator Mentor Braithwaite: That Council approve expenses of \$400.00 per day plus mileage and meal costs for mentor Sharon Pope.

CARRIED

14-251 Land Purchase Horsman: That Council begin proceedings to obtain title as per the optional land purchase agreement for the portion of the SW 31-21-13-W2, Ext 4, as per the November 6, 2014 letter of agreement.

CARRIED

14-252 Roads MacPherson: That Council authorizes Reeve Harry McDonald and Acting Administrator Marcy Johnson to consult with Ted Koch, AECOM, for potential solutions to road concerns in Divisions 1, 4 & 5.

CARRIED

14-253 Correspondence Peagam: That the following correspondence, having been read, now be filed:

1. SARM - 2014 Midterm Convention Resolutions
 - October 2014 Update
 - Feral Horse Population
 - 2015 Administration Salary Recommendations
2. Ministry of Highways - Winter Weights
3. Professional Building Inspections Inc.
 - October Newsletter
 - 2015 Rate Increase
4. District #39 4-H Club- Thank You
5. Calling Lakes Development - Letter to RM of Lakeside
 - November 4, 2014 Meeting
6. Gas Tax Gazette
7. Watson Land Services - Services Available
8. All-Net.ca - Services Available
9. Tax Service - Services Available
10. Calling Lakes EMO Minutes Oct 10 meeting
11. APAS - November Update
 - 2015 Membership
 - 2014 AGM Dec. 2nd to 4th, 2014
12. Redhead Equipment- Volvo Changes
13. North Valley Waste Mgmt - Minutes May - Sept 2014

CARRIED

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14-254 Next Meeting DeDecker: That the date of the next Council meeting be moved to Wednesday December 10, 2014 at 9:00 am.

CARRIED

14-255 Donation Linklater: That Council approve a donation of \$4,000.00 to the Town of Fort Qu'Appelle towards recreation services.

CARRIED

Ivan Waltz, Jamie Sebastian, Ted Vass and Dave Miller attended Council to discuss concerns with drainage and water flows in their subdivision and discuss the hand delivered letter from November 4, 2014.

14-256 Well Road Braithwaite: That a letter be sent to the Residents of Well Road acknowledging their concerns from the letter dated November 4, 2014.

CARRIED

Tom Braithwaite reported on the APAS Division meeting held in Whitewood on November 4, 2014.

14-257 Pasqua Lake Development Horsman: That Council acknowledge the reduced setback on Lot 01, Block 01, Plan 60R06048, #602 Wambach, as the property owners have constructed an accessory building with a 3 foot setback without applicable permits; and further, that the owners be required to submit the appropriate permit documentation for review by the RM's building inspector.

CARRIED

14-258 Munisoft Quote MacPherson: That Council approve the upgrade of computer system costs for One Thousand Five Hundred dollars (\$1,500.00) as per Munisoft Quote dated November 5, 2014.

CARRIED

14-259 Appointments Peagam: That the following appointments be made:

- Personnel Management:** Ken Hutchinson, Tom Braithwaite
- Roads and Transportation Committee:** Leonard Horsman, George MacPherson
- Finance Committee:** George MacPherson, Gord Peagam
- Calling Lakes Planning District Commission:** Ken Hutchinson
- North Valley Waste Management Authority:** Marcel DeDecker
- North Qu'Appelle Group Pipeline Association:** George MacPherson
- Sewage Lagoon Committee:** Ken Hutchinson

Development Committee: Harry McDonald, Ken Hutchinson, Councillor of Division
Fire Guardians: Each Councillor for his Division
 Pursuant to the Fire Prevention Act, the Fort Qu'Appelle Fire Chief is appointed as the Municipality's local assistant.
District #39 ADD Board: George MacPherson
Southeast Regional Library: Janet Bedel
Pest Control Officer: Ronnie Voeltz
District Board of Revisions: George Ferguson
Emergency Measurers Coordinator: Beverly van der Breggen

CARRIED

14-260 Signing Authority DeDecker: That signing authority for the Municipality shall be the Reeve or Deputy Reeve and the Acting Administrator or Office Manager.

CARRIED

Costa Yannikostas attended the meeting to discuss the road west of W½ 23-21-16-W2.

14-261 Accounts Linklater: That the following accounts be approved for payment:

<u>Cheque #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
4621	Erickson, Randy	payroll	2,732.69
4622	Kulaway, Ken	payroll	1,236.68
4623	Nicole Keith	petty cash	156.99
4624	M.E.P.P.	payroll	4,033.62
4625	Prairie Valley S.D.#208	taxes collected	16,222.69
4626	Receiver General	payroll	7,060.89
4627	Sask Municipal Hail Insurance	taxes collected	1,402.44
4628	Grismer, Camille	2014 retro-pay-Jul 1 to Oct 31	1,843.72
4629	SaskPower	office/shop/well/str.lights	2,130.82
4630	SaskTel CMR	office/shop/Maint. cell	417.01
4631	Carrier, Apache	payroll advance	1,100.00
4632	Duesterbeck, Darwin	payroll advance	1,820.61
4633	Duesterbeck, Darwin	NQGPA wage	1,083.72
4634	Erickson, Randy	payroll advance	750.00
4635	Nicole Keith	payroll advance	1,084.35
4636	Kulaway, Ken	payroll advance	750.00
4637	AECOM Canada Ltd.	2013 gravel pile measurement	334.16
4638	Apex Enterprizes Ltd.	scraper/loader	1,829.63
4639	Banbury Plumbing & Heating Inc	shop	124.27
4640	Lyle Battyanie	Refund Excess-Rd Constr. Deposit	1,014.50
4641	BD Farms & Excavating Ltd.	Move & install culverts	1,676.85
4642	CLDPC	Donation - branding	1,000.00
4643	Canadian Linen & Uniform	rags	30.68
4644	Cervus Equipment Peterbilt	filter & coolant	62.78
4645	Commissionaires	Reg hrs - 9	445.50
4646	RM of Cupar No. 218	CTP - Maint. Agreement	3,520.00
4647	Dionco Sales	mower parts	2,655.84
4648	Duesterbeck, Darwin	189km - Regina for parts	94.50
4649	Cameron Edwards	Div. 1-move bales	100.00
4650	Fisher, Richard	PC - 1 tail @ \$30.00	30.00
4651	Fort Picture Frames	Laminate Maps - TB & PL	303.60
4652	Golder Associates Ltd.	PDAP-Breit's/Schill's Coulees	13,261.70
4653	Grasslands News Group	Ad - fire prevention	42.00
4654	Grismer, Camille	Extra yard debris	933.96
4655	Hutchinson, Kenneth	Indemnity	2,195.00
4656	Jackson Bros. Bobcat Services	Gravel maps, etc.	17,970.45
4657	Incorrect amount	VOID Cheque	-
4658	Nicole Keith	expenses	60.00

4659	John Linklater	Indemnity	3,621.50
4660	Lugrin, Dawn	expenses/Vac. Pay Entitlement	4,516.87
4661	Macleods True Value	shop supplies	36.51
4662	Rodney Macknack	Crop damage & Disruption Allow.	1,623.00
4663	Maleschuk, Colin	cleaners	84.72
4664	Minister of Finance	water & major ion sample	94.50
4665	MuniSoft	RM maps & PL large map	2,926.89
4666	NVWMA	Quarterly contribution	8,886.15
4667	NSC Minerals	standard road salt	2,344.30
4668	Prairie Co-operative Ltd.	fuel	4,583.89
4669	Premier Skidsteer	TB-mini excavator/skidsteer	3,412.50
4670	Princess Auto	shop supplies	555.35
4671	Professional Bldg. Inspections Inc	inspections	2,282.03
4672	Profile Tire	diesel exhaust fluid	192.49
4673	Redhead Equipment	Volvo parts	449.04
4674	Regel, Denis	PA system-Public Mtg	300.00
4675	RoBo Sales	fuel	1,920.44
4676	Rodney's Tree Service	QE-DED tree removal	525.00
4677	SARM	web ad/legal/office sup/comm plan	1,378.45
4678	SaskWater	lagoon	5,400.11
4679	Sask WCB	Arrears Coll. - D. Sciog	9,699.06
4680	Snider, Merv	Div. 5 - fill ruts & gravel	210.00
4681	Town of Fort Qu'Appelle	Rexenter grant	4,000.00
4682	Unique Home Services	Office - replace eaves	1,719.59
4683	Valley Bake & Coffee Shop	Meals-election/Public Mtg-coffee	266.80
4684	Valley Lawn Services	mowing	273.00
4685	van der Breggen, Beverly	CLDPC Secretary - 2 years	1,000.00
4686	Murray Whitlock	Reimburse for pit stripping	378.00
4687	Duesterbeck, Darwin	payroll	1,820.62
4688	Grismer, Camille	garbage contract	3,501.03
4689	Incorrect amount	VOID Cheque	-
4690	Nicole Keith	payroll	1,084.35
4691	Lugrin, Dawn	payroll	3,218.85
4692	Paradise Janitorial Services	janitor contract	220.00
4693	Johnson, Marcy	expenses	598.08
4694	Johnson, Marcy	petty cash	177.82
4695	Johnson, Marcy	payroll	2,435.63
		TOTAL	167,248.22

CARRIED

14-262 Payout Braithwaite: That Council acknowledge the payout of overtime hours to Administrator Dawn Lugrin in the amount of \$16,641.71.

CARRIED

14-263 Adjournment Horsman: That this meeting be adjourned.

CARRIED

Approved this day of , 2014.

Reeve

Administrator

Next meeting Wednesday December 10, 2014 at 9:00 am.